

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368

Minutes of Meeting August 15, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 368 (the "District") met in regular session, open to the public, at 6:30 p.m. on August 15, 2019, at the District meeting place located inside the District, whereupon the roll was called of the members of the Board, to-wit:

Roy P. Lackey	President
Tiffani C. Bishop	Vice President/Investment Officer
Sharon L. Cook	Secretary
Eric Daniel	Treasurer
Allison V. Dunn	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Consultants in attendance were: Mike Plunkett of Eagle Water Management, Inc. ("Operator"); Matthew Carpenter, P.E., and Kameron Pugh, P.E., of IDS Engineering Group ("IDS" or "Engineer"); Kristen Scott of Bob Leared Interests, Inc. ("Tax Assessor/Collector"); Kaye Townley of Municipal Accounts & Consulting, L.P. ("MAC" or "Bookkeeper"); Lieutenant Walton of the Harris County Precinct 4 Constable's Office ("HCCO"); Andrew Dunn of On-Site Protection, LLC ("On-Site" or "Security Coordinator"); Laura McKenery, attorney, and Mirna Croon, paralegal, of Johnson Petrov LLP ("JP" or "Attorney"); and Robert Jamison, a resident of the District.

The President called the meeting to order at 6:32 p.m. and in accordance with the notice posted pursuant to law, the following business was transacted:

- I. **Public Comment.** There was no public comment.
- II. **Security Report.** Lieutenant Walton presented to and reviewed with the Board the Security Report, a copy of which is attached hereto as Exhibit "A". Next, Mr. Dunn reported on the security issues at the Regal Lone Star movie theatre.
- III. **General Business.**
 - A. **District's Website.** Ms. Croon stated that Off-Cinco, the District's website consultant, asked the Board to authorize a legislative review of the District's website to ensure the content meets the new legislative requirements. A one-time fee to review and update the website should be \$200 to \$400. Upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board approved Exhibit B of the Service Agreement with Off-Cinco, a copy of which is attached hereto as Exhibit "B".
 - B. **Pay Bills and Estimates.** Director Lackey reported on his meeting with a Verizon representative related to the SCADA network and auto-dialer project at District

facilities. Director Lackey then presented a proposal from Action Technologies Group ("ATG") to purchase and install five (5) modems at District facilities at a cost of \$1,508. Upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board approved the ATG proposal, a copy of which is attached hereto as Exhibit "C".

- C. Drought Contingency Plan ("DCP"). Ms. McKenery reviewed the proposed changes to the DCP. Discussion ensued after which the Board agreed to table the matter until the next meeting.

IV. Tax Assessor/Collector's Report. Ms. Scott reviewed the Tax Assessor/Collector's Report for the month of July, 2019, a copy of which is attached hereto as Exhibit "D". She reported that 99.349% of the District's 2018 tax levy had been collected as of July 31, 2019. Ms. Scott also stated that the Delinquent Tax Attorney will send water termination letters to delinquent tax accounts notifying them of the September 19, 2019 Board meeting and asking them to make payment commitments or respond to the letters by that date.

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board: (i) approved the Tax Assessor/Collector's Report; (ii) authorized payment of checks numbered 1425 through 1429 from the Tax Account; and (iii) set a delinquent tax hearing date for September 19, 2019.

V. Bookkeeper's Report. Ms. Townley reviewed the Bookkeeper's Report, a copy of which is attached hereto as Exhibit "E". She stated that check no. 17395 will be listed on the next Bookkeeper's Report.

Next, upon motion by Director Cook, seconded by Director Daniel, after full discussion, and with all Directors present voting aye, the Board voted to: (i) approve the Bookkeeper's Report; and (ii) authorize payment of Check Nos. 17317 through 17395 from the Operating Fund.

VI. Engineer's Report. Mr. Carpenter reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "F".

- A. Extreme Event Swales to Serve Northern Point Subdivision. The contractor has submitted the final pay application in the amount of \$21,917.95. IDS recommends the Board approve the final pay application.
- B. Project for Potential Harris County Joint Partnership. IDS is working on selecting a meeting date with the Commissioner's Office to discuss the Northern Point partnership project. The project manager for Hufsmith-Kohrville Segment 3 has informed IDS that they anticipate the construction start in the second quarter of 2021. This is the segment that will provide the storm sewer capacity for the Northern Point pump upgrade.
- C. Bond Application No. 14. IDS has received a TCEQ staff memo and has requested a pre-purchase inspection for the facilities that are being reimbursed.

- D. Sandy Stream Sewer Capacity Evaluation: Upsize Required for Dungrove Tract. Mr. Carpenter presented a proposal for engineering design services related to the Sandy Stream project, a copy of which is attached to the Engineer's Report.
- E. Lift Station Control Panel Replacements. The electrical engineering consultant is preparing a proposal to perform engineering services for the control panels. IDS is working to ensure all the District's requirements for the panels are included in the design.
- F. Wastewater Treatment Plant ("WWTP") Rehabilitation. A one-year inspection has been scheduled for the lift station rehabilitation. Design is in progress for the WWTP Rehabilitation project.
- G. Stonepine HOA Splash Pad. IDS has received a request from the Stonepine HOA for a new tap for a splash pad. The splash pad is proposed to be a pass-through system, which means the water is not treated any further and is not recycled. IDS has prepared a utility commitment letter, a copy of which is attached to the Engineer's Report.
- H. Northpointe Business Park. Mr. Carpenter reported that it appears that the construction of the sanitary sewer system has started without notifying IDS, as it is required. IDS will send a letter to the Developer regarding same.

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board (i) approved the engineering design proposal for the Sandy Stream project; (ii) approved the utility commitment letter for the Stonepine HOA; and (iii) approved the Engineer's Report.

VII. **Developer's Report.** There was no report.

VIII. **Attorney's Report.**

- A. Minutes of August 1, 2019 Board meeting. This matter was tabled until later in the meeting.
- B. ESD Sales Tax Issue. There were no additional updates regarding this matter.
- C. Legislative Update. Ms. McKenery presented to and reviewed with the Board, a memo entitled "Legislative Update for the 86th Texas Legislature (2019)", which summarizes the actions of the recently concluded legislative session, with particular attention to changes in law that directly affect the District.

IX. **Executive Session.** Next, at 7:26 p.m., the President called an Executive Session, pursuant to Section 551.071 and Section 551.072 of the Open Meetings Act, to discuss real-estate matters and matters of attorney-client privilege. Present for the Executive Session were the Board members, Ms. Scott, Mr. Plunkett, Ms. Townley, Mr. Carpenter, Mr. Pugh, Ms. McKenery and Ms. Croon.

X. **Regular Session.** Upon motion by Director Lackey, seconded by Director Cook, the Board reconvened the meeting in Regular Session at 7:41 p.m. No action was taken in the Executive Session.

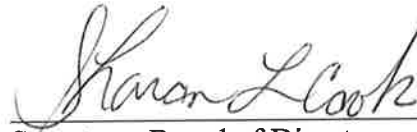
XI. **Minutes of August 1, 2019 Board meeting.** Upon motion by Director Dunn, seconded by Director Cook, after full discussion and with all Directors present voting aye, the Board approved the minutes of the August 1, 2019 meeting as amended.

XII. **Bond Dinner.** It was consensus of the Board to schedule a bond dinner for September 26, 2019.

XIII. **Adjournment.** With no additional matters before the Board, the Board adjourned the meeting at 7:53 p.m.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED this 5th day of September, 2019.



Secretary, Board of Directors

Exhibits:

- "A" Security Report
- "B" Exhibit B – Off Cinco Agreement
- "C" ATG proposal
- "D" Tax Collector's Report
- "E" Bookkeeper's Report
- "F" Engineers' Report



HARRIS COUNTY CONSTABLE, PRECINCT 4

CONSTABLE MARK HERMAN

"Proudly Serving the Citizens of Precinct 4"

6831 Cypresswood Drive ★ Spring, Texas 77379 ★ (281) 376-3472 ★ www.ConstablePci4.com

Monthly Contract Stats

HARRIS CO MUNICIPAL UTILITY 368

For July 2019

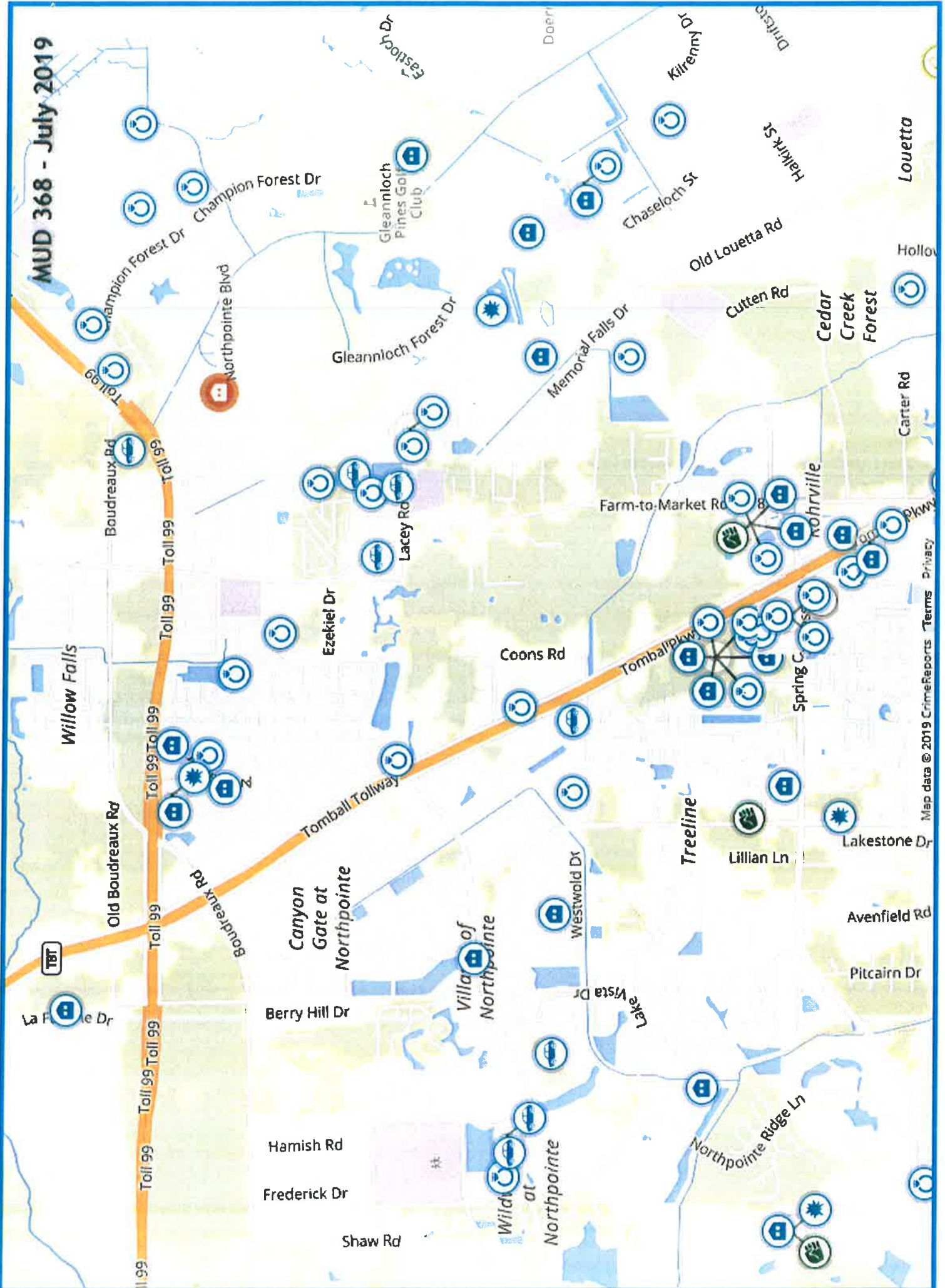
Categories

Burglary Habitation: 1	Burglary Vehicle: 3	Theft Habitation: 0
Theft Vehicle: 3	Theft Other: 3	Robbery: 0
Assault: 2	Sexual Assault: 0	Criminal Mischief: 1
Disturbance Family: 3	Disturbance Juvenile: 1	Disturbance Other: 26
Alarms: 45	Suspicious Vehicles: 22	Suspicious Persons: 12
Runaways: 1	Phone Harrassment: 0	Other Calls: 83

Detailed Statistics By Deputy

Unit Number	Contract Calls	District Calls	Reports Taken	Felony Arrests	Misd Arrests	Tickets Issued	Recovered Property	Charges Filed	Mileage Driven	Days Worked
232	61	0	18	0	0	41	0	0	567	22
44	77	0	4	0	0	5	0	0	948	17
C70	56	0	17	0	0	44	0	0	1046	19
C71	113	0	16	0	0	26	0	0	740	19
C72	210	0	17	0	0	57	0	0	898	19
C73	97	0	19	2	1	93	0	3	1888	23
C74	57	0	1	0	0	8	0	0	400	12
TOTAL	671	0	92	2	1	274	0	3	6487	131

MUD 368 - July 2019





Service Agreement
Harris County MUD 368
2019-08-15

Exhibit B: Legislative Review

With the upcoming changes in the laws affecting Texas MUDs, Off Cinco is requesting that the Board of Directors authorize a legislative review of their website. The goal of this review is to:

- Determine what content is needed on the website for the new requirements
- Request and upload all needed content to the website
- Consolidate all required items to one "Legislation" page

We estimate that the review, requesting and gathering of content, and creation of the new page should take 2-4 hours (\$200-\$400). At this time, the monthly document monitoring of the site only checks for currently required legislative items. This is a one time fee and will not affect the monthly maintenance fee which will remain in place until the District's next yearly review.

Agreed and Accepted.

Harris County Municipal Utility District No. 368

By: Roy P. Luby

Title: President

Date: August 15, 2019

Off Cinco

By: [Signature]

Title: OWNER

Date: 8/20/19

Shannon Waugh
23501 Cinco Ranch Blvd.
Katy, Texas 77494 H120-177
(713) 560-0610
shannon@offcincos.com
offcincos.com



ESTIMATE

EST-000087

Action Technologies Group

3621 N Everbrook Ln Ste 5
Suite 5
Muncie Indiana 47304
U.S.A

Bill To
Harris County Mud 368
3621 N Everbrook Ln
Muncie
43701 IN

Estimate Date : 14 Aug 2019
Expiry Date : 31 Aug 2019
Reference# : Harris County Mud 368

#	Item & Description	Qty	Rate	Discount	Amount
1	MAX-BR1-MINI-LTE-US-T MAX-BR1-MINI-LTE-US-T	5.00 1	300.00	10.00	1,490.00
Sub Total					1,490.00
Shipping charge					18.00
Total					\$1,508.00

Notes

Looking forward to your business.

Terms & Conditions

Here's your estimate!

Pricing Information - All prices are displayed in United States Dollars. The above is not intended to be an offer, and the parties do not intend for the above terms to be a binding agreement among the parties with respect to the subject matter here of. Product, available inventory, additional fees and pricing data are updated frequently and may change without notice. Pricing is not finalized until the date payment for the entire order amount has been received.

1.5% per month interest will be added to all overdue balances. Any and all claims and disputes will be settled through the Indiana Court

AGREEMENT TO WAIVE RIGHT TO CHARGEBACK In consideration of ACTION TECHNOLOGIES GROUP permitting me to charge my order to your credit card purchase. I hereby agree to waive any rights of charge back of my purchase. I understand that there are various other methods of payment available to me that have been offered by Action Technologies Group. By agreeing to the forgoing, I agree to hold harmless the credit card company and any other subsidiary of the credit card company.

HARRIS COUNTY M.U.D. #368
TAX ASSESSOR/COLLECTOR'S REPORT

7/31/2019

Taxes Receivable: 8/31/2018	\$	65,361.26	
Reserve for Uncollectables	(14,437.06)	
Adjustments		<u>427.14</u>	\$ <u>51,351.34</u>

Original 2018 Tax Levy	\$	4,591,314.60	
Adjustments		<u>413,234.46</u>	<u>5,004,549.06</u>

Total Taxes Receivable **\$ 5,055,900.40**

Prior Years Taxes Collected \$ 18,974.73

2018 Taxes Collected (99.3%) 4,971,960.20 4,990,934.93

Taxes Receivable at: 7/31/2019 **\$ 64,965.47**

2018 Receivables:

Debt Service 25,605.53

Maintenance 6,983.33

bob leared interests

11111 Katy Freeway, Suite 725
Houston, Texas 77079-2197

Phone: (713) 932-9011
Fax: (713) 932-1150

HARRIS COUNTY M.U.D. #368

**Month of
7/2019**

**Fiscal to Date
6/01/2019 - 7/31/2019**

Beginning Cash Balance	\$ 95,029.99	124,733.55
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Receipts:

Current & Prior Years Taxes	3,571.85	7,154.45
Penalty & Interest	1,266.22	2,303.13
Additional Collection Penalty	1,529.36	1,622.97
Checking Account Interest	18.35	44.01
Overpayments	16.20	17.30
Refund - due to adjustments	5,859.17	9,473.59
Rendition Penalty		.65
Refund Rendition Penalty		2.16

TOTAL RECEIPTS	\$ 12,261.15	20,618.26
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Disbursements:

Atty's Fees, Delq. collection	667.30	807.17
CAD Quarterly Assessment		9,218.00
Refund - due to adjustments	3,616.58	3,746.08
Transfer to Debt Service Fund	20,000.00	40,000.00
Transfer to General Fund	767.70	4,917.11
Tax Assessor/Collector Fee	4,290.00	8,580.00
Rendition Penalty CAD Portion		13.09
Postage	7.95	71.03
Supplies	440.32	440.32
Records Maintenance	30.00	30.00
Mileage Expense	31.32	62.64
Envelopes - May Del Stmts		26.40
Delinquent Data Transfer File	50.00	50.00

TOTAL DISBURSEMENTS	(\$ 29,901.17)	(67,961.84)
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CASH BALANCE AT: 7/31/2019	\$ 77,389.97	77,389.97
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HARRIS COUNTY M.U.D. #368

Disbursements for month of August, 2019

Check #	Payee	Description	Amount
	W/T to General Fund 8/12/19	Transfer to General Fund	\$ 765.39
	W/T to Debt Service 8/12/19	Transfer to Debt Service Fund	15,000.00
1425	Perdue Brandon	Atty's Fees, Delq. collection	93.61
1426	Regal Cinemas, Inc as Lessee	Refund - due to adjustments	5,848.67
1427	Greeson Tina M	Refund - due to adjustments	10.50
1428	West Connie	Refund - due to overpayments	16.20
1429	Bob Leared	Tax Assessor/Collector Fee	4,837.58
TOTAL DISBURSEMENTS			\$ 26,571.95
Remaining Cash Balance			\$ 50,818.02

Wells Fargo Bank, N.A.

HARRIS COUNTY M.U.D. #368

HISTORICAL COLLECTIONS DATA

Year	Collections Month Of 7/2019	Adjustments To Collections 7/2019	Total Tax Collections at 7/31/2019	Total Taxes Receivable at 7/31/2019	Collection Percentage
2018	9,221.95	5,859.17-	4,971,960.20	32,588.86	99.349
2017	209.07		4,830,878.58	7,769.43	99.839
2016			4,694,834.91	6,080.45	99.871
2015			4,632,165.06	4,786.54	99.897
2014			4,465,403.74	4,227.02	99.905
2013			4,427,614.62	3,452.11	99.922
2012			4,113,991.71	2,979.96	99.928
2011			3,999,885.13	1,374.09	99.966
2010			3,978,230.77	781.61	99.980
2009			4,134,761.50	925.40	99.978
2008			4,197,842.44		100.000
2007			3,980,340.19		100.000
2006			3,756,258.77		100.000
2005			3,611,815.76		100.000
2004			2,772,538.51		100.000
2003			2,155,147.68		100.000
2002			1,423,495.12		100.000
2001			1,017,839.62		100.000
2000			795,991.91		100.000
1999			549,996.48		100.000
1998			353,610.10		100.000
1997			335,522.40		100.000
1996			299,066.25		100.000
1995			557,545.88		100.000
1994			539,134.94		100.000
1993			485,953.09		100.000
1992			446,920.13		100.000
1991			445,171.72		100.000
1990			444,047.27		100.000
1989			503,531.71		100.000
1988			538,692.54		100.000
1987			594,187.85		100.000
1986			504,848.06		100.000
1985			491,169.45		100.000
1984			441,038.67		100.000
1983			267,404.55		100.000
1982			139,274.57		100.000
1981			105,337.87		100.000

(Percentage of collections same period last year 99.176)

HARRIS COUNTY M.U.D. #368

HISTORICAL TAX DATA

Year	Taxable Value	SR/CR	Tax Rate	Adjustments	Reserve for Uncollectibles	Adjusted Levy
2018	714,935,343	11 / 11	.700000	413,234.46		5,004,549.06
2017	691,235,145	22 / 22	.700000	306,280.49		4,838,648.01
2016	652,904,906	31 / 31	.720000	435,016.83		4,700,915.36
2015	586,955,869	38 / 38	.790000	498,890.36		4,636,951.60
2014	513,750,620	45 / 45	.870000	519,996.79		4,469,630.76
2013	445,333,252	55 / 55	.995000	369,304.75		4,431,066.73
2012	413,765,920	52 / 52	.995000	265,248.05		4,116,971.67
2011	423,472,450	59 / 59	.945000	135,547.61	556.99	4,001,259.22
2010	427,881,644	01 / 50	.930000	251,592.17	287.01	3,979,012.38
2009	444,740,108	01 / 00	.930000	422,442.02	396.04	4,135,686.90
2008	451,411,165	02 / 63	.930000	442,920.14	281.60	4,197,842.44
2007	414,694,425	01 / 60	.960000	799,097.66	726.32	3,980,340.19
2006	361,201,441	01 / 63	1.040000	460,719.16	236.90	3,756,258.77
2005	316,871,315	01 / 59	1.140000	706,610.53	516.88	3,611,815.76
2004	237,049,500	01 / 30	1.170000	287,414.46	940.85	2,772,538.51
2003	179,635,110	04 / 28	1.200000	330,474.84	473.64	2,155,147.68
2002	117,709,120	01 / 23	1.210000	164,753.13	785.29	1,423,495.12
2001	79,404,260	05 / 39	1.282500	90,749.26	520.70	1,017,839.62
2000	57,162,760	28 / 28	1.392500	149,299.28		795,991.91
1999	38,133,900	20 / 20	1.442500	22,374.80	85.69	549,996.48
1998	24,126,690	00 / 00	1.450000	24,942.69	102.52	353,610.10
1997	22,192,300	00 / 00	1.500000	71,205.00	1,371.15	335,522.40
1996	19,749,080	00 / 00	1.500000	37,231.80	1,179.15	299,066.25
1995	18,986,870	00 / 00	2.900000	125,986.44	824.18	557,545.88
1994	18,601,390	00 / 00	2.900000	83,633.39	305.37	539,134.94
1993	19,085,750	00 / 00	2.550000	33,571.56	733.65	485,953.09
1992	19,481,680	00 / 00	2.300000	25,234.91	837.20	446,920.13
1991	21,379,260	00 / 00	2.089000	22,066.11	1,441.20	445,171.72
1990	22,158,550	00 / 00	2.005000	32,376.59	233.38	444,047.27
1989	25,307,850	00 / 00	1.990000	21,224.74	94.53	503,531.71
1988	28,456,960	00 / 00	1.830000	68,696.92	36.05	538,692.54
1987	31,161,730	00 / 00	1.830000	39,613.84	1,470.77	594,187.85
1986	32,494,500	00 / 00	1.490000	42,125.72		504,848.06
1985	32,964,390	00 / 00	1.490000	76,165.82		491,169.45
1984	29,599,910	00 / 00	1.490000	243,327.73		441,038.67
1983	17,946,614	00 / 00	1.490000			267,404.55
1982	9,605,143	00 / 00	1.450000			139,274.57
1981	7,264,681	00 / 00	1.450000			105,337.87

HARRIS COUNTY M.U.D. #368

TAX RATE COMPONENTS

Year	Debt Service Rate	Debt Service Levy	Maintenance Rate	Maintenance Levy
2018	.550000	3,932,145.76	.150000	1,072,403.30
2017	.550000	3,801,794.93	.150000	1,036,853.08
2016	.580000	3,786,848.69	.140000	914,066.67
2015	.640000	3,756,517.83	.150000	880,433.77
2014	.720000	3,699,004.74	.150000	770,626.02
2013	.840000	3,740,800.03	.155000	690,266.70
2012	.840000	3,475,634.35	.155000	641,337.32
2011	.790000	3,344,967.88	.155000	656,291.34
2010	.790000	3,380,021.41	.140000	598,990.97
2009	.790000	3,513,110.52	.140000	622,576.38
2008	.790000	3,565,909.31	.140000	631,933.13
2007	.820000	3,399,874.04	.140000	580,466.15
2006	.920000	3,322,844.35	.120000	433,414.42
2005	1.020000	3,231,624.48	.120000	380,191.28
2004	1.050000	2,488,175.59	.120000	284,362.92
2003	1.080000	1,939,632.91	.120000	215,514.77
2002	1.090000	1,282,321.98	.120000	141,173.14
2001	1.140000	904,746.34	.142500	113,093.28
2000	1.250000	714,534.95	.142500	81,456.96
1999	1.300000	495,664.09	.142500	54,332.39
1998	1.300000	317,029.74	.150000	36,580.36
1997	1.300000	290,786.09	.200000	44,736.31
1996	1.300000	259,190.76	.200000	39,875.49
1995	2.670000	513,326.75	.230000	44,219.13
1994	2.700000	501,953.23	.200000	37,181.71
1993	2.350000	447,839.11	.200000	38,113.98
1992	2.100000	408,057.52	.200000	38,862.61
1991	1.975000	420,877.99	.114000	24,293.73
1990	1.900000	420,956.81	.105000	23,090.46
1989	1.900000	480,872.78	.090000	22,658.93
1988	1.750000	514,990.07	.080000	23,702.47
1987	1.750000	568,043.58	.080000	26,144.27
1986	1.450000	491,217.16	.040000	13,630.90
1985	1.450000	477,907.87	.040000	13,261.58
1984	1.450000	429,130.63	.040000	11,908.04
1983	1.450000	260,184.63	.040000	7,219.92
1982	1.450000	139,274.57		
1981	1.450000	105,337.87		

HARRIS COUNTY M.U.D. #368

Notes:

2014	Agriculture Deferment	7,404.69
2015	Agriculture Deferment	6,723.81
2016	Agriculture Deferment	7,536.27
2017	Agriculture Deferment	7,326.86
2018	Agriculture Deferment	7,029.84
Total --->		36,021.47

\$ 5,859.17 - REPORTED AS TAXES COLLECTED ON PRIOR REPORTS. TRANSFERRED TO
REFUND ADJUSTMENTS 7/19 DUE TO CAD ADJUSTMENTS.
2018 TAXES, VARIOUS ACCOUNTS

HARRIS COUNTY M.U.D. #368

Tax Exemptions:	2018	2017	2016
Homestead	.000	.000	.000
Over 65	3,000	3,000	3,000
Disabled	3,000	3,000	3,000

Last Bond Premium Paid:

Payee	Date of Check	Amount
HARCO	3/05/2018	250.00
6/1/18 - 6/1/21		

Adjustment Summary:	2018	
10/2018	/ CORR 002	372,471.87
11/2018	/ CORR 003	56,210.23
12/2018	/ CORR 004	1,211.50
1/2019	/ CORR 005	495.60
2/2019	/ CORR 006	1,290.68
3/2019	/ CORR 007	81.38
4/2019	/ CORR 008	9,100.14-
5/2019	/ CORR 009	82.57-
6/2019	/ CORR 010	3,572.42-
7/2019	/ CORR 011	5,771.67-
TOTAL		413,234.46



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

**Harris County Municipal Utility
District No. 368**

Bookkeeper's Report

August 15, 2019

Harris County Municipal Utility District No. 368

Account Balances

As of August 15, 2019

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
SPIRIT OF TEXAS BANK (XXXX5618)	11/28/2018	11/28/2019	2.45 %	240,000.00	
TEXAS CAPITAL BANK (XXXX0254)	11/28/2018	11/28/2019	2.42 %	240,000.00	
BANCORPSOUTH (XXXX2990)	01/05/2019	01/05/2020	2.75 %	240,000.00	
VERITEX COMMUNITY BANK (XXXX0407)	03/08/2019	03/06/2020	2.60 %	240,000.00	
PLAINS STATE BANK (XXXX0627)	05/27/2019	05/27/2020	2.65 %	240,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0001)	07/17/2018		2.40 %	3,867,808.89	
Checking Account(s)					
BBVA USA-CHECKING (XXXX4015)			0.25 %	8,818.82	Checking Account
Totals for Operating Fund:				\$5,076,627.71	
Fund: Capital Projects					
Money Market Funds					
TEXPOOL (XXXX0007)	08/03/2012		2.38 %	130,060.31	SERIES 2012
TEXPOOL (XXXX0010)	09/20/2017		2.38 %	96,928.57	Series 2017
Checking Account(s)					
BBVA USA-CHECKING (XXXX7091)			0.15 %	315.46	Checking Account
Totals for Capital Projects Fund:				\$227,304.34	
Fund: Debt Service					
Certificates of Deposit					
UNITED TEXAS BANK-DEBT (XXXX6068)	08/14/2018	08/14/2019	2.45 %	240,000.00	
TEXAS CAPITAL BANK-DEBT (XXXX0105)	08/15/2018	08/15/2019	2.40 %	240,000.00	
VERITEX COMM. BANK - DEBT (XXXX3888)	08/16/2018	08/16/2019	2.40 %	240,000.00	
FRONTIER BANK - DEBT (XXXX2217)	02/08/2019	02/08/2020	2.65 %	240,000.00	
THIRD COAST BANK-DEBT (XXXX2225)	02/08/2019	02/08/2020	2.60 %	240,000.00	
SPIRIT OF TX BANK - DEBT (XXXX3234)	02/09/2019	02/09/2020	2.60 %	240,000.00	
INDEPENDENT BANK-DEBT (XXXX5351)	02/11/2019	02/11/2020	2.70 %	240,000.00	
PIONEER BANK-DEBT (XXXX1950)	02/11/2019	02/11/2020	2.71 %	240,000.00	
BUSINESS BANK OF TX- DEBT (XXXX320)	02/13/2019	02/13/2020	2.75 %	240,000.00	
Money Market Funds					
BBVA USA-DEBT (XXXX7084)	04/11/2013		0.25 %	158,024.21	
TEXAS CLASS (XXXX0002)	03/12/2019		2.40 %	4,174,937.97	
Totals for Debt Service Fund:				\$6,492,962.18	
Grand total for Harris County Municipal Utility District No. 368:				\$11,796,894.23	

Harris Co MUD 368 GOF
Cash Flow Report - Checking Account
As of August 15, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/19/2019				\$36,312.74
Receipts				
	Interest Earned on Checking		146.03	
	Water Sewer Revenue		375,738.45	
	Water Sewer Revenue		5,356.17	
	TML Refund Dividend		165.74	
	SPA Revenue		15,029.73	
	Water Sewer Revenue		53,823.14	
	Meter Rental		1,336.54	
	Unlimited Tax Refunding Bonds, Series 2019		12,606.69	
Total Receipts				464,202.49
Disbursements				
17231	Lupe Tortilla	Meal Checks	(337.63)	
17232	Lupe Tortilla	Meal Checks	(349.54)	
17310	Comcast	Telephone / Internet	(1,355.51)	
17311	CenterPoint Energy	Natural Gas	(152.22)	
17317	URETEK USA, Inc.	Maintenance & Repairs - Sewer	(3,007.72)	
17318	Allison V Dunn	Fee of Office 08.01.19	(138.52)	
17319	Eric J. Daniel	Fee of Office 08.01.19	(138.53)	
17320	Roy Lackey	Fees of Office - 07.30.19 & 08.01.19	(280.84)	
17321	Sharon Cook	Fees of Office - 07.30.19 & 08.01.19	(262.05)	
17322	Tiffani Bishop	Fee of Office 08.01.19	(138.52)	
17323	Allison V Dunn	Fee of Office 08.15.19	(138.53)	
17324	Eric J. Daniel	Fee of Office 08.15.19	(138.52)	
17325	Roy Lackey	Fee of Office 08.15.19	(121.15)	
17326	Roy P Lackey	Meeting Expense - 08.01.19	(334.54)	
17327	Sharon Cook	Fee of Office 08.15.19	(123.53)	
17328	Tiffani Bishop	Fee of Office 08.15.19	(138.53)	
17329	Ana C Pinheiro Medrado	Deposit Refund	(54.56)	
17330	Cara Schwall	Deposit Refund	(38.98)	
17331	Christine Cinadr Stobaugh	Deposit Refund	(125.00)	
17332	Concetta Behne	Deposit Refund	(63.78)	
17333	Cynthia Alvarez Dawood	Deposit Refund	(49.95)	
17334	Daniel Morris	Deposit Refund	(38.98)	
17335	Danney Siems	Deposit Refund	(63.78)	
17336	Danny M Zanette	Deposit Refund	(49.95)	
17337	David Roberson	Deposit Refund	(59.17)	
17338	Duncan H Strickland	Deposit Refund	(125.00)	
17339	Esteban Hernandez	Deposit Refund	(76.58)	
17340	Farrell Dean Wooten	Deposit Refund	(63.78)	
17341	Hui Zhou	Deposit Refund	(59.17)	
17342	Jackie Branch	Deposit Refund	(188.78)	
17343	James Michael Samaniego	Deposit Refund	(59.17)	
17344	Janet Boyce	Deposit Refund	(54.56)	
17345	Jeffrey Sprankle	Deposit Refund	(59.17)	
17346	Jennifer Boyce	Deposit Refund	(98.15)	
17347	Jessica D Padfield	Deposit Refund	(59.17)	
17348	John & Katie Arbuthnot	Deposit Refund	(59.17)	
17349	John Ramsey Cook	Deposit Refund	(54.56)	
17350	Kristen Lowell Pederson	Deposit Refund	(26.26)	
17351	Laurence James Melnick	Deposit Refund	(125.00)	

Harris Co MUD 368 GOF
Cash Flow Report - Checking Account
As of August 15, 2019

Num	Name	Memo	Amount	Balance
Disbursements				
17352	Leo Richardson Erwin IV	Deposit Refund	(26.26)	
17353	Lizette Diaz	Deposit Refund	(64.00)	
17354	Maninder Singh	Deposit Refund	(124.95)	
17355	Mariangel Jose Perez	Deposit Refund	(59.17)	
17356	Matt Warzon	Deposit Refund	(179.56)	
17357	Mickayla S M Rossing	Deposit Refund	(65.93)	
17358	Minh Cong Pham	Deposit Refund	(125.00)	
17359	Richard Lee Mitchell	Deposit Refund	(39.00)	
17360	Roberto Garcet Castro	Deposit Refund	(59.17)	
17361	Ruben Santana Esquivel	Deposit Refund	(28.98)	
17362	Scott Michael Burgmeier	Deposit Refund	(63.78)	
17363	Scott Vizina	Deposit Refund	(18.72)	
17364	Suhail Pruitt	Deposit Refund	(125.00)	
17365	Taha Imran Nathani	Deposit Refund	(7.17)	
17366	Tride Global Partners LLC	Deposit Refund	(300.00)	
17367	Association of Water Board Directors	2020 AWBD Mid-Winter Conference	(620.00)	
17368	Best Trash	Curbside Cart Trash Pick up - July	(49,599.02)	
17369	Bob Leard Interests	Unlimited Tax Refunding Bonds, Series 2019	(2,500.00)	
17370	Comcast	SCADA Internet / Telephone	(219.86)	
17371	Eagle Water Management, Inc.	Operations	(69,614.98)	
17372	Electrical Field Services, Inc.	Maintenance & Repairs	(19,411.70)	
17373	Graceview Baptist Church	Rent - Meeting Facility August 2019	(100.00)	
17374	Harris County Treasurer	Security October 2019	(60,829.00)	
17375	Hudson Energy	Utilities - Electricity	(16,565.11)	
17376	IDS Engineering Group	Engineering	(41,957.91)	
17377	Jack Daniel's Delivery Service, Inc.	Delivery Service - Files to Auditor	(34.50)	
17378	Lawns & More	Lawn Maintenance	(18,133.50)	
17379	McCall, Gibson, Swedlund & Barfoot PLLC.	Auditor Fee FYE 05.31.19	(14,000.00)	
17380	Municipal Accounts & Consulting, LP	Bookkeeping Fee	(3,224.09)	
17381	Municipal Accounts & Consulting, LP	Unlimited Tax Refunding Bonds, Series 2019	(1,250.00)	
17382	Neil Technical Services, Corp.	Maintenance & Repair - Lift Station # 4	(3,772.00)	
17383	Off Cinco	Website	(550.00)	
17384	On-Site Protection LLC	Security Maintenance & Repair	(8,452.43)	
17385	PWC Solutions, Inc.	Chemicals	(2,403.00)	
17386	Sipes Instrument & Electric Service	SCADA - Materials & Labor	(5,970.00)	
17387	Source Point Solutions, LLC.	Vactor Service - WWTP	(3,540.00)	
17388	Texas Pride Disposal	Recycling	(11,690.65)	
17389	Water Utility Services, Inc.	Chemicals - WP 1	(525.00)	
17390		Meal Expense	0.00	
17391		Meal Expense	0.00	
17392	North Harris City Regional Water Authority	Surface Water Fee	(131,357.26)	
17393	Action Technologies Group	Purchase of Modems	(1,508.00)	
17394	Johnson Petrov LLP	Legal Fees	(9,688.19)	
ADJ	Deposit Correction	To clear deposit made in error per Operator	(2,131.44)	
BNK CHG	Compass Bank	Bank Service Charge	(18.00)	
BNK CHG	Returned Items	Returned Items	(1,935.53)	
Total Disbursements				(491,696.41)
BALANCE AS OF 08/15/2019				\$8,818.82

BBVA USA-CHECKING - #XXXX4015

Harris Co MUD 368 GOF
Actual vs. Budget Comparison
July 2019

		July 2019			June 2019 - July 2019			Annual
		Actual	Budget	Over/(Under)	Actual	Budget	Over/(Under)	Budget
Revenues								
14100	Water Revenue	74,839	75,042	(202)	157,107	150,083	7,024	900,500
14102	Surface Water - NHCWRA	130,030	110,000	20,030	270,709	250,000	20,709	1,355,000
14120	Reconnection Fee	5,206	5,000	206	9,971	10,000	(29)	60,000
14125	Meter Rental	1,337	450	887	2,337	900	1,437	5,500
14200	Sewer Revenue	157,668	159,000	(1,333)	319,531	318,000	1,531	1,900,000
14201	Sewer Inspection Fee Revenue	0	165	(165)	0	330	(330)	2,000
14202	Customer Service Inspection Rev	0	375	(375)	0	750	(750)	4,500
14203	Final Builder Inspection	0	165	(165)	0	330	(330)	2,000
14320	Maintenance Tax	768	2,000	(1,232)	4,917	4,000	917	1,070,000
14325	SPA Revenue	15,030	13,000	2,030	32,920	31,000	1,920	180,000
14326	Security Service Revenue	16,880	11,250	5,630	34,710	22,500	12,210	135,000
14330	Penalties & Interest	6,875	6,500	375	13,383	13,000	383	80,000
14380	Miscellaneous Income	166	415	(249)	166	830	(664)	5,000
14391	Interest Earned on Temp Invest	7,916	7,000	916	15,848	14,000	1,848	85,000
14392	Interest Earned on Checking	146	75	71	276	150	126	900
14600	Tap Connections	0	3,750	(3,750)	0	7,500	(7,500)	45,000
15379	Transfer Fees	1,325	1,200	125	2,525	2,400	125	14,500
Total Revenues		418,185	395,387	22,798	864,400	825,773	38,627	5,844,900
Expenditures								
16135	Maintenance & Repairs - Water	5,225	21,700	(16,475)	40,274	43,400	(3,126)	260,000
16140	Purchased Surface Water	111,581	91,500	20,081	215,099	183,000	32,099	1,100,000
16142	Chemicals - Water	1,376	833	542	1,821	1,667	154	10,000
16150	Fire Hydrant Meter Rental	0	450	(450)	600	900	(300)	5,500
16170	Tap Connection Expense	0	1,750	(1,750)	0	3,500	(3,500)	21,000
16180	Reconnections	0	4,600	(4,600)	4,810	9,200	(4,390)	55,000
16235	Maintenance & Repairs - Sewer	14,092	25,000	(10,908)	55,869	50,000	5,869	300,000
16237	Northern Point Drainage	9,123	3,625	5,498	34,439	7,250	27,189	43,500
16242	Chemicals - Sewer	5,945	5,800	145	9,810	11,600	(1,790)	70,000
16245	Ditch Cleanout	0	250	(250)	0	500	(500)	3,000
16257	Rents & Leases	0	120	(120)	0	240	(240)	1,425
16260	Sludge Removal	0	8,000	(8,000)	9,414	16,000	(6,586)	95,000
16261	Recycling	11,691	11,500	191	23,381	23,000	381	140,000
16270	Grease Trap Inspection Expense	0	560	(560)	385	1,120	(735)	6,700
16274	Facility Pre-Inspection	0	105	(105)	0	210	(210)	1,300
16275	Inspection Fee - Sewer	0	205	(205)	0	410	(410)	2,500
16276	Final Builder Inspection Exp.	0	205	(205)	0	410	(410)	2,500
16278	Customer Service Inspection	0	205	(205)	0	410	(410)	2,500
16315	District Analysis - EVO	0	0	0	0	0	0	3,950
16319A	Generators-Fuel	0	0	0	0	0	0	5,700
16319B	Generators-M&R	0	3,000	(3,000)	1,891	6,000	(4,109)	35,000
16320	Legal Fees	8,687	9,200	(513)	16,847	18,400	(1,553)	110,000
16321	Auditor Fees	0	0	0	0	0	0	21,500
16322	Engineering Fees	6,795	8,000	(1,205)	14,196	16,000	(1,804)	95,000
16324	Lab Fees	0	500	(500)	173	1,000	(828)	6,000
16325	Election Expense	0	0	0	0	0	0	15,000
16326	Permit Expense	0	0	0	0	0	0	21,000
16330	GIS Mapping	0	0	0	0	0	0	10,000
16331	Arbitrage Compliance Expense	0	0	0	0	3,500	(3,500)	7,000
16332	Service Account Collection Exp	0	20,000	(20,000)	21,998	40,000	(18,002)	240,000
16333	Bookkeeping Fees	2,992	3,500	(508)	6,625	6,000	625	41,000
16334.1	Security-Equip Maint/Repair	0	100	(100)	0	200	(200)	1,200

Harris Co MUD 368 GOF
Actual vs. Budget Comparison
July 2019

	July 2019			June 2019 - July 2019			Annual Budget
	Actual	Budget	Over/(Under)	Actual	Budget	Over/(Under)	
Expenditures							
16334.2 Security Contract	60,829	61,500	(671)	121,658	123,000	(1,342)	738,887
16334.3 Security Service - Overtime	7,474	6,250	1,224	7,474	12,500	(5,026)	75,000
16334.4 Security - Consulting	850	850	0	850	1,700	(850)	10,200
16334.5 Security - Outage & Change Mgmt	0	330	(330)	0	660	(660)	4,000
16334.6 Monthly Alarm Monitoring Fee	35	35	0	35	70	(35)	420
16335.1 Lawn Maintenance	0	15,500	(15,500)	16,365	31,000	(14,635)	185,000
16335.2 Maint. & Repair-General-Other	0	420	(420)	332	840	(509)	5,000
16335.3 Detention Pond Maintenance	0	8,750	(8,750)	9,076	17,500	(8,424)	105,000
16336 Storm Drainage	0	835	(835)	0	1,670	(1,670)	10,000
16338 Legal Notices & Other Publ.	0	80	(80)	0	160	(160)	1,000
16339-1 Scada Maint & Repair	0	92	(92)	0	184	(184)	1,100
16339-2 Scada -Internet	1,041	1,280	(239)	2,429	2,560	(131)	15,400
16340 Printing & Office Supplies	116	3,800	(3,684)	3,913	7,600	(3,687)	46,000
16341 Website Design / Hosting	566	330	236	566	660	(94)	4,000
16341.1 Emergency Notifications	0	205	(205)	0	410	(410)	2,500
16342 Security System Maint & Repair	315	2,080	(1,765)	315	4,160	(3,845)	25,000
16350 Postage & Delivery	52	2,250	(2,198)	2,434	4,500	(2,066)	27,000
16351 Telephone	534	875	(341)	1,329	1,750	(421)	10,500
16352 Utilities	17,573	18,750	(1,177)	34,630	37,500	(2,870)	225,000
16353 Insurance & Surety Bond	0	0	0	0	37,500	(37,500)	37,500
16354 Travel & Per Diem	725	350	375	7,443	4,350	3,093	17,160
16355 AWBD Annual Dues	0	0	0	0	0	0	650
16358 Bank Charges	17	1,000	(983)	1,252	2,000	(748)	12,000
16359 Miscellaneous Expense	110	1,700	(1,590)	478	3,400	(2,922)	20,000
16361 Sales Tax Tracking	583	580	3	1,166	1,160	6	7,000
16370 TCEQ Regulatory Fee	0	0	0	0	0	0	15,000
16399 Garbage Expense	49,599	48,500	1,099	99,198	97,000	2,198	580,000
16400 NHCWA Assessment Fee	19,777	20,850	(1,073)	25,682	41,700	(16,018)	250,000
16600 Payroll Expenses	1,938	3,000	(1,062)	6,298	6,000	298	36,000
17350 Capital Expenditure - Engineer	26,040	4,200	21,840	26,040	8,400	17,640	50,000
17393 WaterWise Program - Khorville	0	0	0	0	0	0	8,000
17630 Capital Outlay	0	12,500	(12,500)	7,680	25,000	(17,320)	150,000
17632 Misc Facility Modifications	687	0	687	687	0	687	0
17632H Cleaning at Maint. Facility	0	200	(200)	140	300	(160)	1,800
Total Expenditures	366,367	437,800	(71,433)	835,102	919,151	(84,048)	5,408,392
Excess Revenues (Expenditures)	\$51,818	(\$42,414)	\$94,232	\$29,298	(\$93,377)	\$122,675	\$436,508

Harris Co MUD 368 Capital Project
Cash Flow Report - Checking Account
As of August 15, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/19/2019				\$315.46
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 08/15/2019				\$315.46

Harris Co MUD 368 GOF

Balance Sheet

As of July 31, 2019

Jul 31, 19

ASSETS

Current Assets

Checking/Savings

11100 · Cash in Bank

481,629

Total Checking/Savings

481,629

Other Current Assets

11179 · Due from COH

50,920

11300 · Time Deposits

5,067,044

11500 · Service Accounts Receivable

377,767

11520 · Maintenance Tax Receivable

16,492

11550 · Builder Damage Receivable

3,939

11580 · Accrued Interest

10,038

11740 · Due From Construction

81,040

Total Other Current Assets

5,607,239

Total Current Assets

6,088,867

TOTAL ASSETS

6,088,867

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

12000 · Accounts Payable

230,848

Total Accounts Payable

230,848

Other Current Liabilities

12100 · Payroll Liabilities

436

12137 · Due to TCEQ

5,715

12138 · Due to Debt Service

690

12140 · Retainage Payable

19,652

12141 · Due to Tax

2,734

12160 · Builder Meter Rental Deposits

11,841

12161 · Customer Meter Deposits

553,016

12162 · Builder Deposits

20,000

12163 · Unclaimed Property Due to State

379

12181 · Feas. Study- Little Woodrows LLC

2,696

12182 · Feas. Study - Vaquero Strategy

7,500

12183 · Feasibility Study-Pulte Group

6,338

12184 · Riverside Annexation

(526)

12740 · Deferred Inflows

16,492

Total Other Current Liabilities

646,964

Total Current Liabilities

877,812

Total Liabilities

877,812

Equity

13010 · Unassigned Fund Balance

5,181,757

Net Income

29,298

Total Equity

5,211,055

TOTAL LIABILITIES & EQUITY

6,088,867

Harris County Municipal Utility District No. 368

District Debt Service Payments

08/01/2019 - 05/31/2020

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 09/01/2019						
Wells Fargo Bank, NA	2010R	09/01/2019		410,000.00	8,200.00	418,200.00
Wells Fargo Bank, NA	2012	09/01/2019		50,000.00	2,875.00	52,875.00
Wells Fargo Bank, NA	2012R	09/01/2019		420,000.00	31,462.50	451,462.50
Wells Fargo Bank, NA	2013A	09/01/2019		580,000.00	64,925.00	644,925.00
Wells Fargo Bank, NA	2013R	09/01/2019		15,000.00	132,112.50	147,112.50
Wells Fargo Bank, NA	2014	09/01/2019		25,000.00	57,468.75	82,468.75
Wells Fargo Bank, NA	2015B	09/01/2019		145,000.00	141,890.63	286,890.63
Wells Fargo Bank, NA	2015R	09/01/2019		225,000.00	139,550.00	364,550.00
Bank of New York	2017	09/01/2019		0.00	29,606.25	29,606.25
Wells Fargo Bank, NA	2017R	09/01/2019		0.00	169,625.00	169,625.00
Total Due 09/01/2019				1,870,000.00	777,715.63	2,647,715.63
Debt Service Payment Due 03/01/2020						
Wells Fargo Bank, NA	2012	03/01/2020		0.00	2,250.00	2,250.00
Wells Fargo Bank, NA	2012R	03/01/2020		0.00	23,062.50	23,062.50
Wells Fargo Bank, NA	2013A	03/01/2020		0.00	56,225.00	56,225.00
Wells Fargo Bank, NA	2013R	03/01/2020		0.00	131,887.50	131,887.50
Wells Fargo Bank, NA	2014	03/01/2020		0.00	56,718.75	56,718.75
Wells Fargo Bank, NA	2015B	03/01/2020		0.00	140,440.63	140,440.63
Wells Fargo Bank, NA	2015R	03/01/2020		0.00	136,175.00	136,175.00
Bank of New York	2017	03/01/2020		0.00	29,606.25	29,606.25
Wells Fargo Bank, NA	2017R	03/01/2020		0.00	169,625.00	169,625.00
Bank of New York	2019R	03/01/2020		0.00	205,187.50	205,187.50
Total Due 03/01/2020				0.00	951,178.13	951,178.13
District Total				\$1,870,000.00	\$1,728,893.76	\$3,598,893.76

HARRIS COUNTY MUD NO. 368
AWBD Conference

2020 Mid Winter Conference
Dallas, Texas
January 17 - January 19

DIRECTOR		Conference Registration		Prior Conference Reimbursement
Name	Attending	Online	Paid	Paid
Roy Lackey				Yes
Tiffani Bishop	Yes	Yes	Yes	Yes
Sharon L Cook	Yes	Yes	Yes	Yes
Allison Dunn				Yes
Eric Daniel				N/A

**This confirms registration for the conference only. This does not confirm any lodging reservations.

**All lodging reservations are the sole responsibility of each attendee.

**AWBD now requests that you register on-line, at: www.awbd-tx.org

(For log in assistance, contact: lcavnat@awbd-tx.org)

**Please select the option "Yes, bill Company/District" so the invoice is sent to the bookkeeper.

**All requests for an advance of funds are asked to be sent by email to the bookkeeper within 30 days of conference.

REGISTRATION DATES: OPENS July 17, 2019

Early Bird: ends

Regular: ends

Beginning



August 15, 2019

Board of Directors
Harris County Municipal Utility District No. 368
c/o Johnson Petrov LLP
2929 Allen Parkway, Suite 3150
Houston, Texas 77019

Reference: District Engineer's Status Report, IDS Job No. 0456-001-MR

Members of the Board:

The status of the various projects in the District is as follows:

GENERAL DISTRICT MATTERS

1. Extreme Event Swales to Serve Northern Point Subdivision (0456-153-00)

The contractor has submitted the final pay application in the amount of \$21,917.95. We recommend payment.

2. Project for Potential Harris County Joint Partnership (0456-153-02)

The commissioner's office has been contacted regarding a meeting to discuss the Northern Point partnership projects. We are working on selecting a date for the meeting. The project manager for Hufsmith Kohrville Segment 3 has informed us that they anticipate construction start in the second quarter of 2021. This is the segment that will provide the storm sewer capacity for the Northern Point pump upgrade.

3. Bond Application No. 14 (0456-129-06)

We have received the staff memo from the TCEQ and agree with the language in the memo. We have requested a pre-purchase inspection for the facilities that are being reimbursed.

WASTEWATER TREATMENT SYSTEM MATTERS

4. Sandy Stream Sewer Upsize (0456-159-00)

We have prepared an opinion of probable costs and an engineering proposal for the project. We request authorization to begin design.

5. Wastewater Treatment Plant Rehabilitation (0456-157-00)

A 1-year inspection has been scheduled for next week for the lift station rehabilitation.

Design is in progress for the Wastewater Treatment Plant Rehabilitation project.

RESIDENTIAL AND COMMERCIAL DEVELOPMENT PROJECTS

6. Harris County Street Acceptance Status (0456-001-00)

We have spoken with Harris County and are working to schedule an inspection for acceptance of the streets in Willow Falls Section 4.

7. Stonepine HOA Splash Pad (0456-001-00)

We have received a request from the Stonepine HOA for a new tap for a splash pad. The splash pad is proposed to be a pass-through system, which means the water is not treated any further and is not recycled. The system can be discharged to the storm sewer.

We have prepared a utility commitment letter and have included the language discussed regarding drought contingency plans.



We will be glad to answer any questions the Board may have.

Respectfully,


Matthew Carpenter, P.E.
Vice President

Kameron H. Pugh, P.E.
Project Engineer

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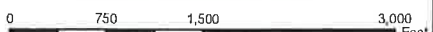



13430 NW, Freeway, Suite 700
Houston, Texas 77040
Phone: 713-462-3178
TBPE F-002726 | TBPLS 10110700

HARRIS COUNTY

M.U.D. NO. 368

DEVELOPMENT MAP



1 inch = 1,500 feet



August 15, 2019

Harris County Municipal Utility District No. 368
c/o Municipal Accounts & Consulting, L.P.
611 Longmire Rd., Suite 1
Conroe, Texas 77304

Attention: Ms. Katherine Turner

Reference: Extreme Event Drainage Swales to Serve Northern Point Subdivision;
Harris County Municipal Utility District No. 368;
IDS Job No. 0456-153-00, Contract No. 2

Dear Ms. Turner:

Enclosed is an Application and Certificate for Payment No. 8 and FINAL for the above referenced project for the period of June 19, 2019 to August 14, 2019. As itemized in this estimate, we recommend payment to Camino Services, LLC in the amount of \$21,917.95 at this time.

The Project is Complete. A qualified project representative was assigned to the project to observe the work as it was being performed. To the best of my knowledge, all work has been performed in accordance with the construction plans and contract specifications.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matthew Carpenter", is written over a light blue circular stamp.

Matthew Carpenter, P.E.
Vice President

MC/kip X:\0400\045615300 Northern Point Drainage\CPS\Contract No. 2 (REBID)\110 Pay Req\Pay Estimate No. 8F.docx

cc: Board of Directors, Harris County Municipal Utility District No. 368
c/o Andrew P. Johnson, III, Johnson Petrov, PLLC
Bob Felinski, Camino Services, LLC
Teague G. Harris, P.E. / Kameron Pugh, E.I.T.
Marcus Skinner

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 1 PAGE

Project: Extreme Drainage Swale

Job No.: 0456-153-00, Contract No. 2

Owner: Harris County Municipal Utility District No. 368

Notice to Proceed Date: 11/11/2017 Contract Duration: 120 Calendar Days

CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner		Additions \$	Deletions \$
Subsequent Change Orders Number	Approved (date)		
1	3/6/2018	19,877.00	
2	5/17/18	59,050.48	
3	3/29/19	22,658.00	

Net Change by Change Orders 101,605.48

Weather Days Requested To Date: Weather Days Granted: Liquidated Damages Assessed: None

The undersigned Contractor certifies that the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payment received from the Owner and that the current payment shown herein is now due.

Contractor: Camino Services, LLC

Signed by:  Date: 8/14/2019

This Certificate is not negotiable. It is payable only to the payee named herein and its issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under their Contract.

Project Manager: Matthew Carpenter, P.E.
Engineer: IDS Engineering Group

Contractor: Camino Services, LLC

Application Date: 8/16/2019 Application No.: 8

Period From: 6/19/19 To: 8/14/19

Application is made for Payment, as shown below, in connection with the attached Contract Continuation Sheet(s).

The present status of the account for this Contract is as follows:

Original Contract Sum	\$ 117,574.00
Net Changes by Change Order	\$ 101,605.48
Contract sum to Date	\$ 219,179.48
Total Completed and Stored to Date	\$ 219,179.48
Retainage 10%	\$ 21,917.95
Total Earned Less Retainage	\$ 219,179.48
Less Previous Certificates for Payment	\$ 197,261.53
Current Payment Due	\$ 21,917.95

In accordance with the Contract and this Application for Payment, the Contractor is entitled to payment in the amount shown above.

Engineer: IDS Engineering Group

Signed By:  Date: 8/14/19





Opinion of Probable Cost for Sandy Stream Sanitary Sewer Upsizing

Detailed (Conceptual)

August 15, 2019

Item:	Quantity	Unit	Unit Cost	Total
<u>Sanitary Sewer Rehabilitation</u>				
10-Inch Pipe Bursting increasing to 12-inch nominal diameter	390	LF	\$ 90	\$ 35,100
Rehabilitation of Manholes Disturbed by Pipe Bursting	5	EA	\$ 5,500	\$ 27,500
Rehabilitation of Manholes, including Corrosive Resistant Lining of Manhole Appurtenances, Bonds, Staking, Etc.	70	VF	\$ 250	\$ 17,500
	15%			\$ 12,050

Sanitary Rehabilitation Total

Subtotal	\$	92,150
Contingencies	\$	9,250
Engineering	\$	20,500
Total	\$	121,900



August 15, 2019

Board of Directors
Harris County Municipal Utility District No. 368
c/o Johnson Petrov, L.L.P.
2929 Allen Parkway, Suite 3150
Houston, Texas 77019

Reference: Proposal to Perform Professional Engineering Services for Sandy Stream Sanitary Sewer Upsize to serve Harris County Municipal Utility District No. 368, Harris County, Texas
IDS Project No. 0456-159-00

Members of the Board:

This letter represents our proposed agreement to perform professional engineering services for Harris County Municipal Utility District No. 368 ("District") in connection with the Sandy Stream Sanitary Sewer Upsize ("Project").

The Project will include increasing the capacity of approximately 390 linear feet of 10-inch sanitary sewer to 12-inch diameter by pipe bursting, rehabilitation of manholes disturbed by pipe bursting, and rehabilitation of force main discharge manholes throughout the District.

SCOPE OF SERVICES

Design, bidding, and construction of the Project will be performed in accordance with Texas Commission on Environmental Quality ("TCEQ") rules.

Our scope of services is defined as follows:

1. Prepare the engineering design and then prepare construction plans and technical specifications for the Project. Prepare a construction cost estimate based on the design drawings.
2. Submit construction plans and technical specifications for review and approval by the District.
3. Prepare bid documents and obtain bids through a public, competitive bid process for the Project. Review bids, prepare bid tabulation, and recommend award to District and District. Prepare contract documents for District Attorney's review and Board execution.
4. Provide construction contract administration services including preconstruction meeting, coordination of construction observation, review of contractor's materials and shop drawing submittals, review of contractor pay estimates, preparation of change orders, and communications between District and contractor.
5. Provide the services of a field representative for part-time on-site observation of the Project.

6. Perform a post-construction inspection and testing.

Specifically excluded from these services is any review of the contractor's means and methods of construction or safety procedures, which shall remain the sole responsibility of the contractor.

COMPENSATION AND PAYMENT

We propose to provide the above described services, except for Items 5 and 6, for the lump sum fees itemized below to be invoiced monthly based on the percent of services complete. We propose to perform Items 5 and 6 on a reimbursable basis for an estimated fee itemized below, which will be invoiced monthly based on actual salary costs of our construction observation staff times a 2.3 multiplier. Factors beyond our control which would affect this estimated fee include weather delays or construction problems which delay completion or require more attention in the field. Payment of our invoices will be made by the District within thirty (30) days of invoice date.

Plans and Technical Specifications (Items 1-3)	\$5,500
Bid and Construction Contract Administration Services (Item 4)	7,500
<u>On-site Construction Observation (Items 5 and 6) <i>Estimated Fee</i></u>	<u>7,500</u>

Total Proposed Professional Fees	\$20,500
---	-----------------

Certain out-of-pocket expenses, including reproduction, deliveries, and bidding advertisement charges, will be invoiced monthly at our direct cost in addition to the professional fees described. We have estimated these expenses to be \$6,500.

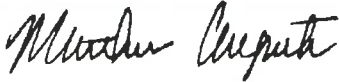
Pursuant to Texas Government Code §2252.908, we have attached a printed, signed and notarized copy of a completed disclosure of interested parties form (Form 1295) along with the related Certification of Filing.

By signing and entering into this Agreement, IDS verifies, pursuant to the Government Code Section 2270.001, it does not boycott Israel and will not boycott Israel during the term of this Agreement. IDS hereby represents and warrants that at the time of this Agreement neither Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Contractor: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapters 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or (ii) is a company listed by the Texas Comptroller under Sections 806.051, 807.051, or 2252.13 of the Texas Government Code. The term "foreign terrorist organization" has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

Board of Directors
Harris County Municipal Utility District No. 368
August 15, 2019
Page 3

If this proposal is acceptable to you, please indicate by signing in the space provided and return to this office. If you have any questions, please contact us. We appreciate the opportunity to submit this proposal and look forward to being of service.

Respectfully submitted,



Matthew Carpenter, P.E.
Vice President

X:\0400\045615900 Sandy Stream SS Ext\Eng-PM\Proposal\20190815 Sandy Stream SS Proposal.doc

Accepted By:

Harris County Municipal Utility District No. 368

By: _____

Title: _____
Board of Directors

Date: _____

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

IDS Engineering Group, Inc.
Houston, TX United States

Certificate Number:
2019-529474

Date Filed:
08/15/2019

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Harris County Municipal Utility District No. 368

Date Acknowledged:

9-18-19

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

0456-159-00
Professional Engineering Services for Sandy Stream Sanitary Sewer Upsize

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Sellers, Travis	Houston, TX United States	X	
	Harris , Teague	Houston, TX United States	X	
	Carpenter, Matthew	Houston, TX United States	X	
	Buscha, Timothy	Houston, TX United States	X	
	Abram, Chad	Houston, TX United States	X	
	Johnson, Eric	Houston, TX United States	X	
	Hajduk, Jason	Houston, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is Matthew Carpenter, P.E. and my date of birth is n/a.

My address is 13430 Northwest Freeway, Suite 700, Houston, Texas, 77040, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of Texas, on the 15th day of August, 2019.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368
c/o Johnson Petrov LLP
2929 Allen Parkway, Suite 3150
Houston, Texas 77019

August 15, 2019

Mr. Doug Sebastian
Stonepine HOA c/o AMCI
12603 Louetta Road, Suite 101
Cypress, TX 77429

Reference: Water and Wastewater Capacity Commitment for Stonepine HOA Splash Pad

Dear Mr. Sebastian:

This letter is written on behalf of Harris County Municipal Utility District No. 368 ("District") in connection Stonepine HOA Splash Pad, a recreational development with an approximately 1,470 square foot splash pad (3 Equivalent Single Family Connections (ESFCs)) ("Site"). The Site is located at 11510 Standing Pine Lane, Tomball, Texas 77375. This commitment is to this Site owned Stonepine HOA ("Owner") for wastewater treatment capacity and water supply capacity sufficient to serve a maximum of 3 ESFCs.

This water and wastewater capacity commitment is made subject to the following conditions:

1. The Owner must extend water distribution lines, as required by the District, in order to utilize this capacity.
2. Plans and specifications for internal water, sanitary sewer and drainage facilities required to provide service to the Site in accordance with City of Houston, Harris County Flood Control District and Texas Commission on Environmental Quality standards shall be prepared by a registered professional engineer, shall be approved by all applicable regulatory authorities, and shall be prepared or approved by the District's Engineer prior to beginning construction of such facilities, if applicable.
3. A Mylar reproducible copy of a subdivision plat of the Site which has been recorded in the Map Records of Harris County, Texas shall be provided to the District's Engineer prior to the connection of any building within the Site to the District's water and wastewater system, if applicable.
4. Construction of all water, sanitary sewer and drainage facilities shall be inspected by the District's Operator and/or Engineer to certify to the District that such facilities have been constructed in accordance with the approved plans and specifications. Owner or his contractor shall provide a minimum of 48 hours notice to request inspection.

Mr. Doug Sebastian
Stonepine HOA c/o AMCI
August 15, 2019
Page 2

5. The Owner shall pay all applicable rates and fees and comply with all terms and conditions in accordance with the District's then current Rate Order, as amended. Please note that this Rate Order prohibits the discharge of wastewater, other than typical domestic wastewater, which exceeds certain defined quality parameters.
6. This commitment shall automatically expire on August 14, 2020, and shall have no further force and effect, relative to any capacity not reasonably required by the Site's development either actually completed or under construction at said time. At that time, the District will reconsider the Owner's request to reissue a new commitment.
7. The Owner may not assign this commitment to a subsequent owner(s) of the Site without obtaining prior written permission from the District which shall not be unreasonably withheld and shall provide written notice of such assignment to the District. This commitment shall apply only to the referenced Site and may not be transferred to any other property.
8. The District hereby specifically reserves the right at any time after completion of development of the Site to reallocate surplus water supply and wastewater treatment capacity not required by such development to other customers of the District.
9. The District is authorized by State law to withhold or discontinue water and wastewater service to property owners who are not current in payment to the District of monthly water and sewer charges, standby fees, and taxes.
10. The Owner is hereby advised that the District is subject to the supervision of various local, State and Federal authorities and cannot exercise independent control over all activities and actions affecting development of the Site. This commitment is issued subject to the actions and approvals of such authorities as provided by law.
11. Water service provided to this facility will be discontinued as necessary to meet the requirements of the Drought Contingency Plan until the time at which the measures of the Drought Contingency Plan are no longer in effect.

Should you have any questions concerning the above commitment, please do not hesitate to call Matt Carpenter, IDS Engineering Group, at 713-462-3178.

Respectfully,



Matthew Carpenter, PE
Vice President

cc: Board of Directors, HCMUD 368
Mr. Andrew Johnson, District Attorney, Johnson Petrov