

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368

### Minutes of Meeting Thursday, February 7, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 368 (the "District") met in regular session, open to the public, at 6:30 p.m. on Thursday, February 7, 2019, at the District meeting place located inside the District, whereupon the roll was called of the members of the Board, to-wit:

Roy P. Lackey	President
Tiffani C. Bishop	Vice President/Investment Officer
Sharon L. Cook	Secretary
Eric Daniel	Treasurer
Allison V. Dunn	Assistant Secretary

All members of the Board were present except Director Daniel, thus constituting a quorum. Consultants in attendance were: Mike Plunkett and Erika Martinez of Eagle Water Management, Inc. ("Operator"); Matthew Carpenter, P.E., and Kameron Pugh, P.E., of IDS Engineering Group ("IDS" or "Engineer"); Mark Miller of Municipal Accounts & Consulting, L.P. ("MAC" or "Bookkeeper"); Derek Michael of Sales Revenue Inc. ("SRI"); and Andrew Johnson, III, and Carter Dean, attorneys, and Mirna Croon, paralegal, of Johnson Petrov LLP ("JP" or "Attorney"). Also present were Micky Elder of Chaparral Management; Juanita Orsak of PulteGroup; Michael Willett of Touchstone District Services; Steve Falkner of Harris County Emergency Services Department No. 16 ("ESD 16"); and Jeremy Smith of Klein Volunteer Fire Department ("KVFD").

The President called the meeting to order at 6:38 p.m. and in accordance with the notice posted pursuant to law, the following business was transacted:

I. **Public Comment.** The President recognized Mr. Falkner who informed the Board about services provided by ESD 16. He explained that ESD 16 is funded by ad valorem taxes and such tax funds are used for land purchases, equipment purchases, personnel expenses, and payments for contractual obligations. ESD 16 contracts with KVFD as the provider of fire and rescue services to the community. Mr. Falkner stated that the Insurance Service Office ("ISO") rating for the community has been recently decreased from three (3) to two (2), which should lower insurance rates for residents. Mr. Falkner then responded to questions from the Board regarding ISO ratings.

Next, Mr. Smith introduced himself and stated that KVFD was established in 1951. It currently covers the area of approximately 50 square miles with approximately 170,000 residents. A new fire station was recently opened on Louetta Rd. Coverage is provided by part-time fire fighters during the daytime hours. Volunteers provide full-time coverage during the evening, nighttime and on weekends. KVFD offers various training programs.

Mr. Johnson next discussed the sales tax revenue collected by ESD 16 noting that the District goes through a great expense to provide commercial tracts with water and sewer, thus enabling ESDs to collect sales tax from such developments. It was noted that local taxing jurisdictions (cities, counties, special-purpose districts, and transit authorities) may impose a sales and use tax up to two (2) percent for a total maximum combined rate of 8.25 percent. Transit authorities levy a one (1) percent sales and use tax and the remaining one (1) percent is levied by ESDs. Mr. Johnson stated that the District is in the process of providing water and sewer facilities for a tract where a Little Woodrow's will be built. He inquired if ESD 16 would be willing to split the one (1) percent sales and use tax with the District on that tract. Mr. Falkner stated that the District would need to speak to the ESD President regarding such a matter. Mr. Falkner and Mr. Smith thanked the Board for its time and departed the meeting. Mr. Lackey asked Mr. Dean to arrange a meeting with the ESD President to discuss this possibility.

Next, the President recognized Ms. Orsak who informed the Board that Pulte is planning to build a single-family residential development on Hufmith-Kohrville. The development will have about 119 homes with the prices ranging from \$180,000 to \$220,000. Pulte is interested in annexing the land into the District. Director Lackey stated that IDS will need to prepare a feasibility study related to the water and sewer capacity. Ms. Orsak stated that she will contact IDS and JP regarding the study and deposit for same.

[Ms. Orsak departed the meeting.]

## II. General Business.

- A. Northern Point HOA. The Board responded to Ms. Elder's questions regarding a security fee for irrigation. Ms. Elder then reported that some residents in Northern Point have complained about the Constable's lack of visibility. Director Lackey stated that the Harris County Constable Office deputies patrolling the District have GPS on their vehicles, thus enabling the District to know which areas are being patrolled. Ms. Elder further stated that Northern Point HOA has hired off-duty sheriff's deputies to patrol Northern Point in unmarked vehicles. Next, Mr. Carpenter responded to Ms. Elder's questions regarding the concrete pilot channel, currently under construction. The Board also informed Ms. Elder about the trash and recycling schedule and the District's website.

[Ms. Elder departed the meeting.]

- B. Willow Falls Detention Pond trail. The Board then discussed e-mail correspondence from Willow Falls HOA inquiring if the District would construct a trail around the detention pond. It was noted that the Board has received requests of this nature in the past and has consistently declined to be in the recreation facility business, but sticks to the basic services that districts deliver, normally, water, sewer, drainage, and waste disposal. The District consists of ten (10) subdivisions and if the Board assists with the development of a walking/jogging trail in one (1) subdivision, it will have to do the same for all subdivisions, which is not possible at this time. The District would need to have a park bond election to issue park bonds which would fund such projects. The

District is not authorized to issue park bonds at this time, thus it cannot fund any park/recreation projects.

- C. District's Website. There were no matters to report.
- D. Pay Bills and Estimates. No action was taken.
- E. Internet Provider Agreement. No action was taken.
- F. SRI Report. Mr. Michael presented to and reviewed with the Board the SRI Report, a copy of which is attached hereto as Exhibit "A". Upon motion by Director Cook, seconded by Director Dunn, after full discussion and with all Directors present voting aye, the Board approved the SRI Report.

III. **Operator's Report**. The President recognized Mr. Plunkett who presented to and reviewed with the Board the Operator's Report, a copy of which is attached hereto as Exhibit "B". Mr. Plunkett noted that the District had 96.2% accountability for the period from December 13, 2018 through January 14, 2019. He also noted that 88.91% of the District's water came from the surface water source with the remainder from the District's groundwater wells.

Mr. Plunkett reported that Pump No. 1 at Water Plant No. 2 needs to be repaired. The cost for the repair and installation is \$9,050.

Mr. Plunkett then reviewed correspondence from the North Harris County Regional Water Authority ("Authority") stating that beginning April 1, 2019, the cost of surface water will increase from \$3.85 per 1,000 to \$4.30 per 1,000. The well pumpage fee will increase from \$3.40 per 1,000 gallons to \$3.85 per 1,000 gallons starting April 1, 2019. Mr. Plunkett recommended no changes be made to the Rate Order at this time.

Mr. Plunkett then reviewed with the Board the Termination List, a copy of which is attached to the Operator's Report, and affirmed that all Customers on the list were at least sixty (60) days past due and had been notified in writing of their right to attend this meeting to address the Board or termination of water service would occur at any time after this meeting.

Next, Mr. Plunkett reported that three (3) commercial meters in the District need to be replaced or repaired. The cost to replace all three (3) meters with smart meters is \$16,900. Director Lackey stated that Graceview Baptist Church ("Church") may sell the property and the new owner may need a higher usage meter, thus it may not be cost-efficient to replace the meter at this time. Discussion ensued after which upon motion by Director Cook, seconded by Director Dunn, after full discussion and with all Directors present voting aye, the Board (i) authorized Eagle to repair the meter for the Church; (ii) authorized installation of smart meters for the two (2) remaining commercial properties; (iii) authorized repair/installation of Pump No. 1 at Water Plant No. 2 at a cost of \$9,050; (iv) authorized termination of service to customers listed on the Termination List, in accordance with provisions of the District's Rate Order; and (v) approved the Operator's Report as presented.

IV. **Engineer's Report**. Mr. Carpenter presented to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto as Exhibit "C".

- A. Northern Point Drainage. Mr. Carpenter reported that the swales are complete. IDS has scheduled a final walkthrough inspection for February 13, 2019.
- B. Facility Improvement and Maintenance Plan. IDS is preparing the bond application for the improvement projects.
- C. Hufsmith-Kohrville Improvements. Mr. Carpenter reported that IDS has been in discussions with Harris County about possibly including the Northern Point drainage improvements into its local drainage project. The County has committed to providing capacity within the storm sewer design for Hufsmith-Kohrville improvements to allow for increased pump rates from the Northern Point Detention Pond.
- D. Operations Committee Meeting. The Operations Committee meeting has been scheduled for February 28, 2019.
- E. Water Quality Monitoring for Water Wells Nos. 2, 3, 4, 5, and 6. Mr. Pugh reported that the January 2019 laboratory test results for benzene, toluene, ethyl benzene, or xylene (BTEX) in Water Wells Nos. 2, 3, 4, 5, and 6 are non-detect.
- F. Phase 4 Sanitary Sewer Rehab. IDS has provided a list of recommended repairs and maintenance items to the Operator.
- G. Sandy Stream Sewer Capacity Evaluation: Upsize required for Dungrove tract. There were no new matters to report.
- H. Lift Station ("LS") Panel Replacements. The electrical engineering consultant is preparing a proposal to perform engineering services for the control panels. IDS is working to ensure all the District's requirements for the panels are included in the design.
- I. Wastewater Treatment Plant ("WWTP") Rehabilitation. The on-site lift station rehabilitation work is complete. IDS will conduct an inspection of the wet well coatings prior to the end of the one-year warranty period to address any potential deficiencies in the coating.  
  
The WWTP Rehabilitation project is included in the proposed bond application. IDS is preparing a proposal to perform engineering services for this project.
- J. NorthPointe Center – Phase 2 (Santikos). The plans have been approved and the development is under construction.
- K. 136-Acre Finger Tract. A developer has contacted IDS regarding a feasibility study for the development. The proposed development should consist of a 400-unit multi-family development, a hotel, and other commercial development. The developer is prepared to send the \$7,500 feasibility deposit.

- L. Northpointe Business Park. It was reported that IDS is waiting to receive agency approvals for the plans submitted by the Developer. Discussion ensued and the Board asked JP to contact the Developer regarding the agency approvals if such approvals are not received by IDS.
- M. Little Woodrows. The developer's engineer is preparing plans for a Little Woodrow's west of Coons Road and South of Timber Tech Road, near HMT properties.
- N. 12.5-Acre Dungrove tract. There were no new matters to report.
- O. 12.9-Acre Tract East of Hufsmith-Kohrville. The developer is working on a feasibility study for this tract. The intended use is single-family residential.
- P. 42-Acre Favro Family Tract (West of Hufsmith-Kohrville). IDS is preparing a feasibility study for the development. The development includes 63 single-family residential lots, 11 private estate lots, a community center including a club, recreational land, and facilities, and a parking lot.

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

V. **Attorney's Report.**

- A. Dungrove Reimbursement Request from the Series 2012 Bonds. Mr. Dean reported that JP reviewed the agreements and reimbursements received by Dungrove from the Series 2012 Bonds and JP believes that no further reimbursement is due to Dungrove.
- B. Little Woodrow's Annexation. This matter was tabled pending receipt of annexation documents from the Developer.
- C. Hufsmith –Kohrville improvements. Mr. Johnson reviewed correspondence from the County related to a 60 Day Fence Relocation Requirement, a copy of which is attached hereto as Exhibit "D".
- D. Minutes of January 17, 2019 Board meeting. Upon motion by Director Dunn, seconded by Director Cook, after full discussion and with all Directors present voting aye, the Board (i) authorized execution of the 60 Day Fence Relocation Requirement; and (ii) the minutes of the January 17, 2019 Board meeting as amended.

VI. **Adjournment.** With no additional matters before the Board, the Board adjourned the meeting at 8:05 p.m.

Passed and approved this 21<sup>st</sup> day of February, 2019.

  
Secretary, Board of Directors

**Exhibits:**

- "A" SRI Report
- "B" Operator Report
- "C" Engineers Report
- "D" Fence Relocation



February 7, 2019

**To:** Harris County Municipal Utility District No. 368

**From:** Sales Revenue Inc.  
Ryan Fortner

**Re:** 2018 City of Houston Business List Update Review-Missing Payment Report

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Board of Directors:

**2018 City of Houston Business List Update**

Attached is a copy of the 2017 Business List Update generated by the Comptroller of Public Accounts and distributed by the City of Houston Planning and Development Department. The City requests that each Jurisdiction participating in a Strategic Partnership review and updates the list accordingly. The City requests that any errors would be notated in **RED**. Any operational businesses that have changes in the permit numbers or that are omitted from the list should be notated in **GREEN**.

You will notice that there are accounts listed as both active and inactive on the State list. SRI reviews each account and will notify the State when there is an error pertaining to a businesses' operational status.

The State includes all taxpayers, past and present, in the list but lists those permits that are removed from the District by placing an Out of Business column which has been labeled **OUT OF BUSINESS (OOB)**.



### **Summary of Updated Report**

Harris County Municipal Utility District No. 368 was physically inspected in December. The following is a summary of what was found when comparing the 2018 Business List to our canvass results:

SRI found **ZERO** (0) businesses that the State coded to Harris County Municipal Utility District No. 368 in error:

SRI found **ZERO** (0) locations that we feel are operating legal/illegal gaming centers (Game Rooms).

### **One Permit, which is active, was not reflected as such on the 2018 Business List:**

#### **1. New U Cleaners      18708 Hufsmith Kohrville Permit Active 3/31/18**






*The District is not receiving sales tax allocations from this location. A recovery is in process, SRI is working with the State and will report to the Board once the recovery is made.*

SRI found **FIVE** (5) locations that have gone out of business or whose permits are inactive but are not reflective as such on the State list. The District is not receiving sales tax from these locations; however, we want the State to notate them as inactive.

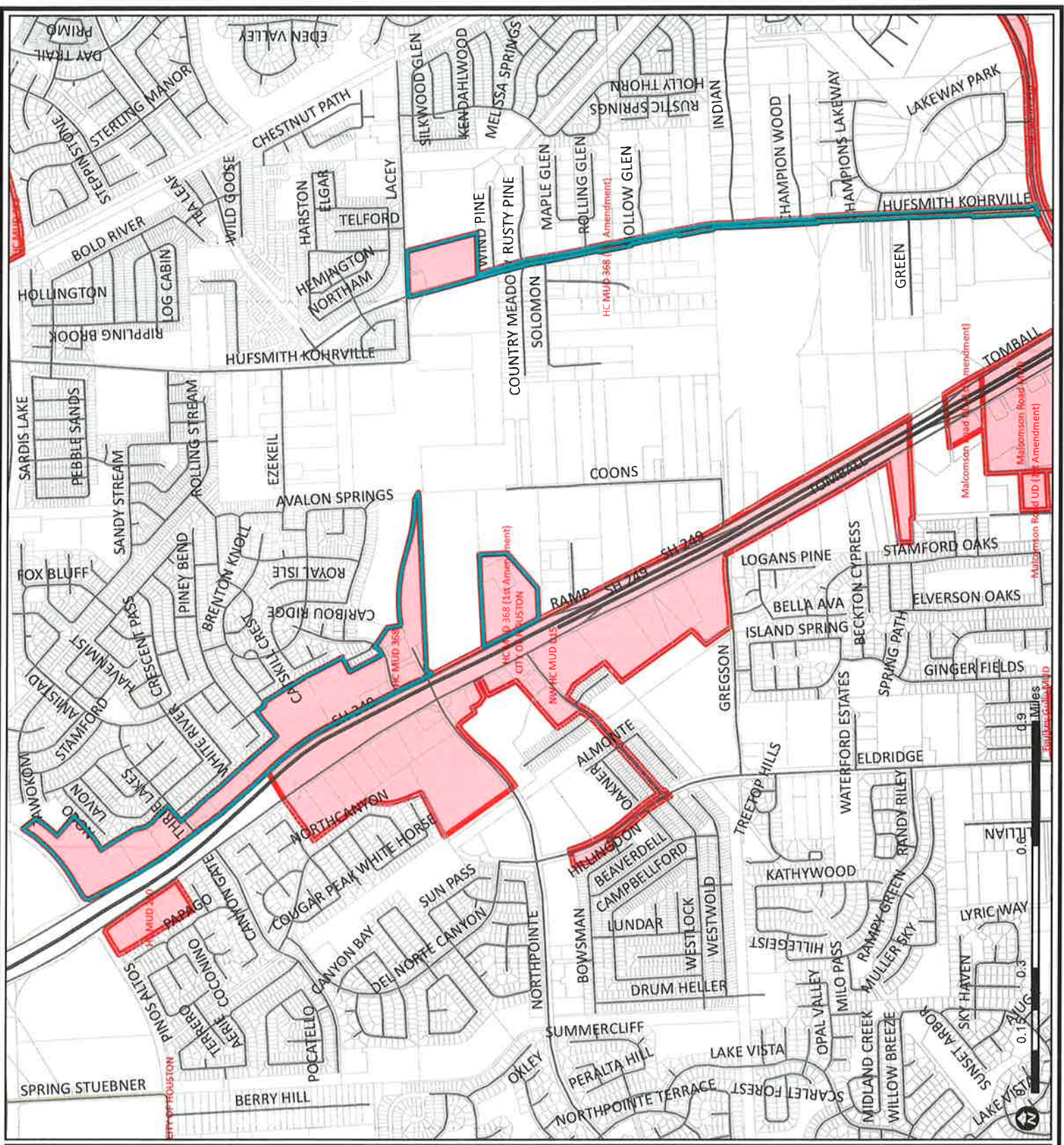
*The updated Business List submitted to the City and State follows on the next page.*



# HC MUD 368 SPA

-  Freeways
-  Roads
-  HCAD Parcels
- SERVICE TYPE**
-  FULL
-  LIMITED

Source: City of Houston GIS Database  
Date: May 2017



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

**PLANNING & DEVELOPMENT DEPARTMENT**



Scale: 0.3, 0.6, 0.9 Miles



P.O BOX 11750  
SPRING, TEXAS 77391-1750  
281-374-8989

## OPERATIONS REPORT

For

HARRIS COUNTY MUD #368

FEBRUARY 7, 2019  
BOARD MEETING

**MONTHLY ACTIVITY REPORT**  
**FOR**  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT # 368**

**COLLECTIONS DATE RANGE: December 21, 2018 thru January 18, 2019**

<b>Water Collections:</b>	<b>\$ <u>70,326.75</u></b>
<b>Sewer Collections:</b>	<b><u>155,115.24</u></b>
<b>NHCRWA Fees:</b>	<b><u>79,230.69</u></b>
<b>Security Service Fees</b>	<b><u>8,407.85</u></b>
<b>Late Letter Fees:</b>	<b><u>3,535.61</u></b>
<b>Penalties:</b>	<b><u>5,484.23</u></b>
<b>Deposits:</b>	<b><u>6,135.41</u></b>
<b>Transfer Fees:</b>	<b><u>724.00</u></b>
<b>Service Fees:</b>	<b><u>10.00</u></b>
<b>Miscellaneous:</b>	<b><u>3,135.07</u></b>
<b>Unapplied Payments/Overpayments:</b>	<b><u>3,368.65</u></b>

**TOTAL COLLECTIONS:** **\$335,473.50**

**CURRENT BILLING DUE FOR PERIOD ENDING January 14, 2019:**

<b>Water:</b>	<b>\$ <u>70,922.75</u></b>
<b>Sewer:</b>	<b><u>161,065.99</u></b>
<b>NHCRWA Fees:</b>	<b><u>90,969.60</u></b>
<b>Security Service Fee:</b>	<b><u>15,230.00</u></b>

**TOTAL CURRENT BILLING:** **\$338,188.34**

**PREPARED BY: EAGLE WATER MANAGEMENT, INC.**

**HARRIS COUNTY MUD #368  
FEBRUARY 2019 MEETING**

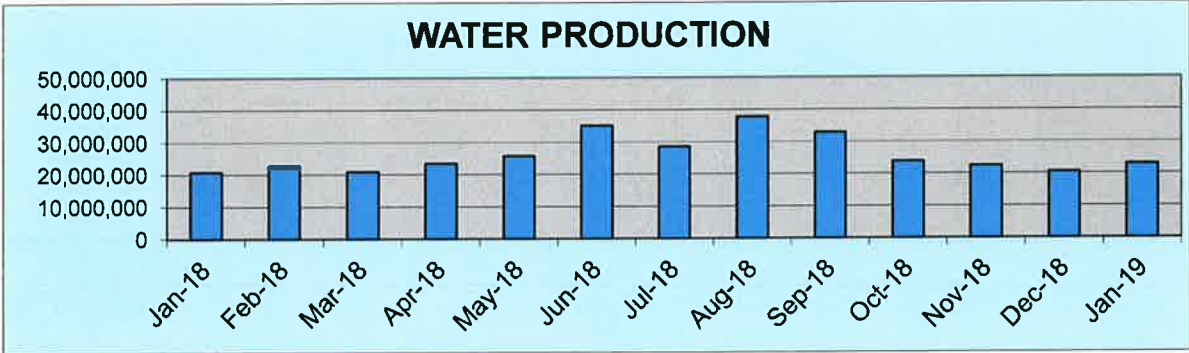
<u>Billing Period: December 13, 2018 thru January 14, 2019</u>	<u>GALLONS</u>	<u>GALLONS</u>
TOTAL WELL GALLONS PUMPED DURING BILLING CYCLE:	2,814,000	
RECEIVED FROM NHCRWA	<u>20,543,000</u>	
<b><u>TOTAL GALLONS PUMPED:</u></b>	<b><u>23,357,000</u></b>	
<b><u>WATER LOSSES</u></b>		<b><u>LOSS</u></b>
WASTE TREATMENT PLANT USAGE:		0
INTERCONNECT USAGE DELIVERED:		0
LINE FLUSHINGS:		0
FIRE HYDRANT FLUSHINGS:		10,500
UNAUTHORIZED CONSUMPTION: (Theft - estimate)		0
STORAGE TANK DRAINING/FLUSHING: (Overflow)		0
HYDROPNEUMATIC TANK REFILLS:		0
MAIN BREAKS: (Estimate)		0
SERVICE LINE LEAKS:		0
WATER MAIN FILLINGS:		0
FIRE HYDRANT METER RENTAL USAGE:		0
OTHER: BOV		395,000
<b><u>TOTAL WATER LOSSES FOR BILLING CYCLE:</u></b>		<b><u>405,500</u></b>
<b><u>TOTAL NET GALLONS PUMPED:</u></b>	<b><u>22,951,500</u></b>	
<b><u>GALLONS BILLED FOR BILLING CYCLE:</u></b>	<b><u>22,080,000</u></b>	
<b><u>PUMP TO BILL PERCENTAGE FOR BILLING CYCLE:</u></b>		<b><u>96.2%</u></b>
<b><u>ADDITIONAL INFORMATION:</u></b>		
<b><u>NUMBER OF CONNECTION ACCOUNTS</u></b>		
RESIDENTIAL	3,831	
COMMERCIAL	35	
APARTMENTS	0	
NON PROFIT	2	
BUILDERS	2	
IRRIGATION/OTHERS	44	
<b><u>TOTAL NUMBER OF ACCOUNTS:</u></b>	<b><u>3,914</u></b>	

EAGLE WATER MANAGEMENT, INC.

HARRIS COUNTY MUD #368

WATER PRODUCTION & ACCOUNTABILITY

MO/YR	PUMPED (MG)	BILLED (MG)	%	Four Month Average
Jan-18	20,802,000	21,259,000	102.2%	98.9%
Feb-18	22,716,800	21,361,000	94.03%	97.3%
Mar-18	20,842,150	19,226,000	92.25%	96.0%
Apr-18	23,414,000	23,385,000	99.88%	97.1%
May-18	25,684,800	26,005,000	101.25%	96.9%
Jun-18	35,098,050	33,849,000	96.44%	97.5%
Jul-18	28,604,750	26,737,000	93.47%	97.8%
Aug-18	37,714,675	34,283,000	90.90%	95.5%
Sep-18	32,864,205	30,329,000	92.29%	93.3%
Oct-18	23,809,400	22,953,000	96.40%	93.3%
Nov-18	22,439,500	22,507,000	100.30%	95.0%
Dec-18	20,535,400	20,377,000	99.23%	97.1%
Jan-19	22,951,500	22,080,000	96.20%	98.0%



**HARRIS COUNTY MUD #368**

**WATER PLANT**  
**MONTHLY FACILITY REPORT**

**MONTH OF JANUARY 2019**

<b><u>WELL #2 PUMPAGE</u></b>	<b><u>CURRENT</u></b>	<b><u>LAST MONTH</u></b>
Average Daily	<u>65,000 gallons</u>	<u>62,000 gallons</u>
Maximum Daily	<u>230,000 gallons</u>	<u>139,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
<b>TOTAL</b>	<b><u>2,010,000 gallons</u></b>	<b><u>1,908,000 gallons</u></b>

<b><u>WELL #3 PUMPAGE</u></b>	<b><u>CURRENT</u></b>	<b><u>LAST MONTH</u></b>
Average Daily	<u>9,000 gallons</u>	<u>1,000 gallons</u>
Maximum Daily	<u>161,000 gallons</u>	<u>37,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
<b>TOTAL</b>	<b><u>289,000 gallons</u></b>	<b><u>37,000 gallons</u></b>

<b><u>WELL #4 PUMPAGE</u></b>	<b><u>CURRENT</u></b>	<b><u>LAST MONTH</u></b>
Average Daily	<u>6,000 gallons</u>	<u>11,000 gallons</u>
Maximum Daily	<u>137,000 gallons</u>	<u>262,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
<b>TOTAL</b>	<b><u>187,000 gallons</u></b>	<b><u>343,000 gallons</u></b>

<b><u>WELL #5 PUMPAGE</u></b>	<b><u>CURRENT</u></b>	<b><u>LAST MONTH</u></b>
Average Daily	<u>2,000 gallons</u>	<u>3,000 gallons</u>
Maximum Daily	<u>60,000 gallons</u>	<u>83,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
<b>TOTAL</b>	<b><u>60,000 gallons</u></b>	<b><u>102,000 gallons</u></b>

<b><u>WELL #6 PUMPAGE</u></b>	<b><u>CURRENT</u></b>	<b><u>LAST MONTH</u></b>
Average Daily	<u>4,000 gallons</u>	<u>1,000 gallons</u>
Maximum Daily	<u>123,000 gallons</u>	<u>45,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
<b>TOTAL</b>	<b><u>123,000 gallons</u></b>	<b><u>45,000 gallons</u></b>

<b>TOTAL PUMPAGE FROM WELLS</b>	<b>2,669,000 gallons</b>	<b>2,435,000 gallons</b>
<b>TOTAL RECEIVED FROM NHCRWA</b>	<b>19,251,000 gallons</b>	<b>19,531,000 gallons</b>
<b>TOTAL COMBINED PRODUCTION</b>	<b>21,920,000 gallons</b>	<b>21,966,000 gallons</b>
<b>PERCENTAGE SURFACE WATER</b>	<b>87.82%</b>	<b>88.91%</b>

**PERMIT TERM:** **SEPT 1, 2018 THRU AUGUST 31, 2019**

**YEAR TO DATE PUMPAGE THRU 2019 PERMIT TERM:** **14,104,000 gallons**

**YEAR TO DATE RWA WATER THRU 2019 PERMIT TERM:** **97,539,000 gallons**

**PERCENTAGE SURFACE WATER DURING PERMIT TERM** **87.37%**

**CONDITION OF EQUIPMENT:**

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**FUTURE ANTICIPATED PROJECTS:**

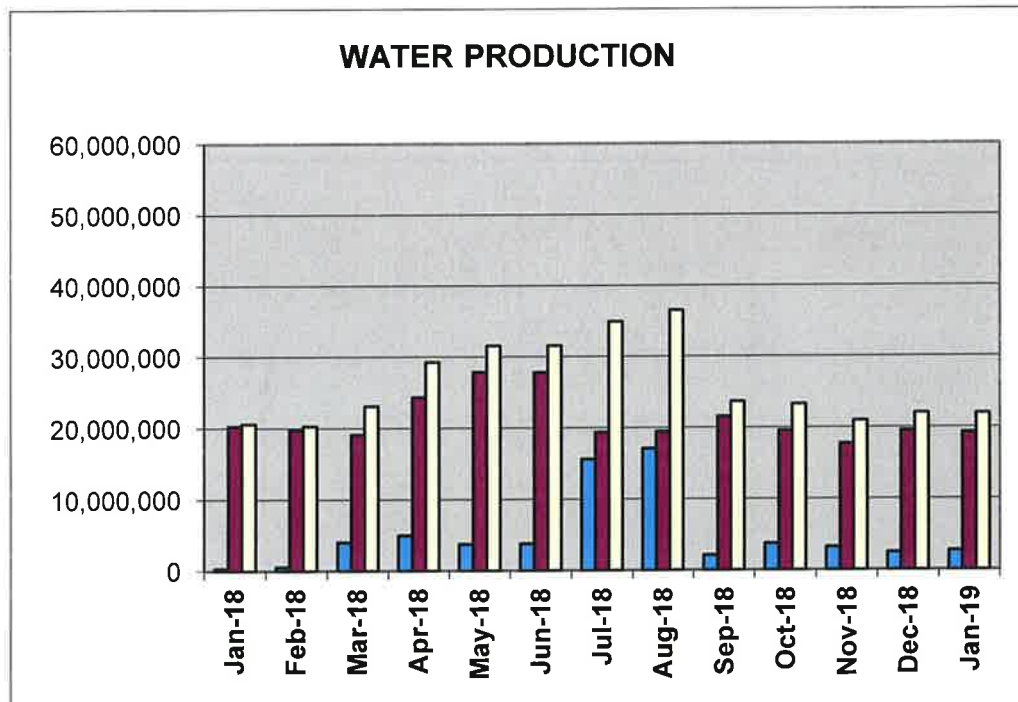
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## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT #368

### WATER PRODUCTION REPORT

MONTH/YEAR	PUMPAGE	NHCRWA	TOTAL
Jan-18	330,000	20,265,000	20,595,000
Feb-18	526,000	19,751,000	20,277,000
Mar-18	3,977,000	19,093,000	23,070,000
Apr-18	4,940,000	24,292,000	29,232,000
May-18	3,721,000	27,850,000	31,571,000
Jun-18	3,749,000	27,803,000	31,552,000
Jul-18	15,569,000	19,351,000	34,920,000
Aug-18	17,093,000	19,418,000	36,511,000
Sep-18	2,067,000	21,527,000	23,594,000
Oct-18	3,714,000	19,517,000	23,231,000
Nov-18	3,219,000	17,713,000	20,932,000
Dec-18	2,435,000	19,531,000	21,966,000
Jan-19	2,669,000	19,251,000	21,920,000



**JANUARY 2019**

**FLOW (GPD)**

**Average Daily Flow: 705,000 GALLONS**

**Percent of Rated Capacity: 78%**

**Minimum Daily Flow: 289,000 GALLONS**

**Maximum Daily Flow: 1,258,000 GALLONS**

**TOTAL FLOW: 21,849,000 GALLONS**

**TPDES PERMIT NO. 12044-001**

**PERMIT EXPIRATION: 7/16/2023**

**PERMIT VIOLATIONS: None**

**SOLIDS HANDLING DATE: \_\_\_\_\_ gallons**

**CONDITION OF EQUIPMENT: \_\_\_\_\_**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FUTURE ANTICIPATED PROJECTS: \_\_\_\_\_**

Replacement of underground valves and clarifier and digester sidewall repairs

\_\_\_\_\_



**HC MUD 368  
Sludge Haul History**

Month/Year	Gallons processed	Cost/gallon	Cost
Jan-17	262,255	\$0.0425	\$11,145.84
Feb-17	0	\$0.0000	\$0.00
Mar-17	281,110	\$0.0425	\$11,947.18
Apr-17	269,777	\$0.0425	\$11,465.52
May-17	0	\$0.0000	\$0.00
Jun-17	372,652	\$0.0425	\$15,837.71
Jul-17	194,619	\$0.0425	\$8,271.31
Aug-17	0		\$0.00
Sep-17	221,601	\$0.0425	\$9,418.04
Oct-17			\$0.00
Nov-17	261,116	\$0.0425	\$11,097.43
Dec-17			\$0.00
<b>2017 Total</b>	<b>1,863,130</b>		<b>\$79,183.03</b>
Jan-18	194,407	\$0.0425	\$8,262.30
Feb-18			\$0.00
Mar-18	189,834	\$0.0425	\$8,067.95
Apr-18	222,061	\$0.0425	\$9,437.59
May-18	284,063	\$0.0425	\$12,072.68
Jun-18			\$0.00
Jul-18	218,999	\$0.0425	\$9,307.46
Aug-18	220,259	\$0.0425	\$9,361.01
Sep-18			\$0.00
Oct-18	207,317	\$0.0425	\$8,810.97
Nov-18			\$0.00
Dec-18	208,701	\$0.0425	\$8,869.79
<b>2018 Total</b>	<b>1,745,641</b>		<b>\$74,189.74</b>
Jan-19			\$0.00
Feb-19			\$0.00
Mar-19			\$0.00
Apr-19			\$0.00
May-19			\$0.00
Jun-19			\$0.00
Jul-19			\$0.00
Aug-19			\$0.00
Sep-19			\$0.00
Oct-19			\$0.00
Nov-19			\$0.00
Dec-19			\$0.00
<b>2019 Total</b>	<b>0</b>		<b>\$0.00</b>

Account Name	2016	2017	18-Jun	18-Jul	18-Aug	18-Sep	18-Oct	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	18-May Total
Graceview Baptist Church	\$1,500	\$2,400	\$200	\$350	\$350	\$350	\$350	\$350	\$200	\$600				\$2,750
100			45	38	61	66	68	49	75	89				
Walgreens	\$1,200	\$2,400	\$200	\$200	\$0	\$200	\$200	\$200	\$200	\$200				\$1,400
201			24	22	43	32	33	37	43	28				
Reach Unlimited (12335 White River)	\$1,500	\$2,550	\$200	\$200	\$200	\$600	\$200	\$200	\$200	\$200				\$2,000
300			19	20	29	88	27	18	16	15				
Houston Garden Center	\$1,200	\$2,400	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,600
410			3	2	5	0	2	2	2	3				
Quick N Easy (Chevron)	\$1,200	\$2,400	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,750
500			11	14	16	16	22	21	66	44				
Chip-N-Dip										\$200				
501										45				
Landmark Property (Strip Center w/ Subway)	\$2,950	\$6,650	\$600	\$350	\$200	\$350	\$200	\$200	\$350	\$350				\$2,600
510			96	66	4	66	1	2	70	59				
Canyon Cleaners	\$1,800	\$4,000	\$350	\$200	\$350	\$350	\$350	\$350	\$350	\$350				\$2,650
521			60	49	55	50	55	59	50	52				
Tower Plaza (Strip Center by Chevron)	\$1,200	\$2,550	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,600
600			24	21	19	23	19	25	23	22				
Regal Cinema Inc.	\$10,000	\$21,700	\$600	\$3,500	\$3,500	\$600	\$200	\$600	\$600	\$3,500				\$13,100
1222			134	206	173	104	31	107	126	188				
Thorville Elementary	\$3,000	\$5,500	\$350	\$200	\$200	\$600	\$600	\$600	\$600	\$600				\$3,500
140480			71	1	7	104	99	111	87	58				
Parkway Chevrolet	\$6,000	\$6,550	\$350	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,750
186910			59	48	47	43	42	38	34	38				
Kids World Day care	\$1,200	\$2,400	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,600
187220			21	13	0	44	19	20	18	16				
Valero	\$1,200	\$2,400	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,600
201330			29	28	34	30	25	26	29	24				
Barkway Pet Resort	\$3,500	\$5,650	\$600	\$350	\$600	\$600	\$350	\$600	\$600	\$600				\$4,300
202221			111	69	112	94	70	85	93	85				
Blackhear Elementary	\$11,200	\$26,850	\$3,500	\$200	\$350	\$3,500	\$600	\$3,500	\$600	\$600				\$12,850
202561			165	34	70	313	105	349	146	109				
Texas Roadhouse	\$6,000	\$24,600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600				\$4,800
202770			132	121	141	123	119	132	135	150				
Fred Has Nissan	\$6,000	\$7,200	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600				\$4,800
203120			108	106	121	119	112	123	118	131				
Lacey Food Mart	\$1,200	\$2,400	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,600
203141			27	23	21	22	10	12	14	14				
Bahama Bucks	\$1,350	\$2,550	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,600
207320			34	31	35	24	18	12	10	12				
HMT	\$1,500	\$2,550	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,750
207810			18	23	19	25	34	28	25	56				
Adriatic Cafe	\$1,100	\$4,200	\$600	\$350	\$350	\$350	\$350	\$350	\$350	\$350				\$3,050
208151			86	60	71	58	56	62	62	73				
Parkway Lube Center	\$200	\$1,500	\$200	\$200	\$600	\$200	\$3,500	\$600	\$600	\$3,500				\$9,400
208710			43	0	110	15	680	125	141	152				
Totals	\$65,800	\$141,400	\$10,550	\$9,100	\$9,700	\$10,700	\$9,900	\$10,400	\$7,950	\$13,750	\$0	\$0	\$0	\$82,050

## DMR Copy of Submission

**Permit** TX0078433 **Major:** [Icon]

**Permittee:** HARRIS COUNTY MUD 368 **Permittee Address:** 2929 ALLEN PKWY, STE 3150 HOUSTON, TX77019

**Facility:** HARRIS COUNTY MUD 368 WWTP **Facility Location:** 19744 0.5 LOGAN BRIAR DR HOUSTON, TX77002

**Permitted Feature:** 001 - External Outfall **Discharge:** 001-A - DOMESTIC FACILITY - 001

**Report Dates & Status** **DMR Due Date:** 01/20/19

**Monitoring Period:** From 12/01/18 to 12/31/18 **Status:** NetDMR Validated

**Considerations for Form Completion**

INTERIM I PHASE EFFECTIVE UPON ISSUANCE AND LASTING UNTIL THE COMPLETION OF THE 1.275 MGD FACILITIES.

**Principal Executive Officer**

**First Name:** **Last Name:**

**Title:** **Telephone:**

**No Data Indicator (NODI)**

**Form NODI:**

Parameter Code	Name	NODI	Quantity or Loading		Units	Quality or Concentration			Units	# of Ex.	Freq. of Analysis	Smpl. Type
			Value 1	Value 2		Value 1	Value 2	Value 3				
00300	Oxygen, dissolved [DO]	Smpl.			=8.7				19 - mg/L	0	01/07 - Weekly	GR - GRAB
1 - Effluent Gross												
Season: 0												
		Req.			>=6 MO MIN				19 - mg/L		01/07 - Weekly	GR - GRAB
NODI: -												
00400	pH	NODI										
1 - Effluent Gross												
		Smpl.			=7.8				12 - SU	0	02/30 - Twice Per Month	GR - GRAB
NODI: -												
1 - Effluent Gross												
					=8.2							



Code	Name	Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units	of Ex.	Analysis	Type
NODI: -											
51040	E. coli										
1 - Effluent Gross											
Season: 0											
Req.											
NODI: -											
80082	BOD, carbonaceous [5 day, 20 C]										
1 - Effluent Gross											
Season: 0											
Req.											
NODI: -											
Req.											
NODI: -											

**Submission Note**

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

**Edit Check Errors**

No errors.

**Comments**

**Attachments**

No attachments.

**Report Last Saved By**

**HARRIS COUNTY MUD 368**

User: brian.eastex@yahoo.com  
 Name: Brian Sewell  
 E-Mail: brian.eastex@yahoo.com  
 Date/Time: 2019-01-04 12:49 (Time Zone:-06:00)

**Report Last Signed By**

User: mplunkett@eaglewatermanagement.com  
 Name: Mike Plunkett  
 E-Mail: mplunkett@eaglewatermanagement.com  
 Date/Time: 2019-01-04 13:39 (Time Zone:-06:00)



February 7, 2019

Board of Directors  
Harris County Municipal Utility District No. 368  
c/o Johnson Petrov LLP  
1001 McKinney, Suite 1000  
Houston, Texas 77002-1223

Reference: District Engineer's Status Report, IDS Job No. 0456-001-MR

Members of the Board:

The status of the various projects in the District is as follows:

**GENERAL DISTRICT MATTERS**

1. Northern Point Drainage

The swales are complete. We have scheduled a final walkthrough inspection for February 13, 2019.

2. Facility Improvement and Maintenance Plan

We are preparing the bond application for the improvement projects. We plan to send the report to consultants for review next week.

3. Hufsmith Kohrville Improvements

No new activity to report

4. Operations Committee Meeting

The next Operations Committee Meeting has not been scheduled.

**WATER SUPPLY SYSTEM MATTERS**

5. Water Quality Monitoring for Water Well Nos. 2, 3, 4, 5, and 6

The January 2019 laboratory test results for benzene, toluene, ethyl benzene, or xylene (BTEX) in Well No. 2, Well No. 3, Well No. 4, Well No. 5, and Well No. 6 are non-detect.

6. Water Plant Rehabilitation

The project is complete.

## **WASTEWATER TREATMENT SYSTEM MATTERS**

7. **Phase 4 Sanitary Sewer Rehab**

We have provided a list of recommended repairs and maintenance items to the Operator. He is reviewing the recommendations.

8. **Sandy Stream Sewer Capacity Evaluation: Upsize Required for Dungrove Tract**

No new activity to report.

9. **Lift Station Control Panel Replacements**

The electrical engineering consultant is preparing a proposal to perform engineering services for the control panels. We are working to ensure all the District's requirements for the panels are included in the design.

10. **Wastewater Treatment Plant Rehabilitation**

The on-site lift station rehabilitation work is complete. We will conduct an inspection of the wet well coatings prior to the end of the one-year warranty period to address any potential deficiencies in the coating.

The Wastewater Treatment Plant Rehabilitation project is included in the proposed bond application. We have prepared an engineering proposal for your review and approval.

## **RESIDENTIAL AND COMMERCIAL DEVELOPMENT PROJECTS**

11. **Harris County Street Acceptance Status**

All streets eligible for acceptance have been accepted by the County.

12. **NorthPointe Center-Phase II (Santikos)**

The plans have been approved and the development is under construction.

13. **136-Acre Finger Tract**

The developer has contacted us regarding a feasibility study for this development. They are projecting a 400-unit apartment project, a hotel, and other commercial development. The developer is prepared to send the \$7,500 feasibility deposit.

14. **Northpointe Business Park**

The engineer is working to obtain agency approvals.

15. Huffsmith Heights Tract

No new activity to report.

16. Little Woodrows

The developer's engineer is preparing plans for a Little Woodrow's west of Coons Road and South of Timber Tech Road, near HMT properties. The attorney is preparing the annexation documents.

17. 12.5-Acre Dungrove Tract

No new activity to report.

18. 12.9-Acre Tract East of Hufsmith Kohrville

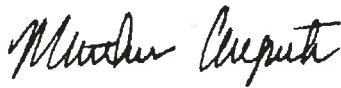
The developer is working on a feasibility study for this tract. The intended use is single family residential.

19. 42-Acre Favro Family Tract (West of Hufsmith Kohrville)

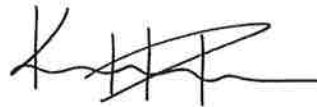
We are preparing the feasibility study for this development. The development includes 63 single-family residential lots, 11 private estate lots, a community center including a club and recreational land and facilities, and a parking lot.

We will be glad to answer any questions the Board may have.

Respectfully,



Matthew Carpenter, P.E.



Kameron H. Pugh, P.E.



**HARRIS COUNTY**

**ENGINEERING DEPARTMENT  
REAL PROPERTY DIVISION**

**10555 Northwest Frwy., Suite 210  
Houston, Texas 77092  
(713) 274-3700**

**60 DAY FENCE RELOCATION REQUIREMENT**

**DATE:** 2/7/2019

**PROJECT NAME:** Hufsmith-Kohrville Road 3

**TRACT #:** 18

**PROPERTY LOCATION:** The subject property lies along the north line of Boudreaux Road, west of Hufsmith-Kohrville Road, Tomabll, TX 77375

**OWNER NAME:** Harris County Municipal Utility District No. 368, a conservation and reclamation district and body politic and corporate and governmental agency of the State of Texas

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We, Harris County Municipal Utility District No. 368, understand that it is our responsibility, as seller of the above property to construct a replacement fence or relocate current fence along the new right of way line within 60 days after closing on the sale to Harris County. This will assist Harris County in preventing any roadway construction delays.

By \_\_\_\_\_

\_\_\_\_\_ Date

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Print name and title