

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368

Minutes of Meeting Thursday, February 18, 2016

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 368 (the "District") met in regular session, open to the public, at 6:30 p.m. on Thursday, February 18, 2016, at the District's regular meeting place, Graceview Baptist Church, 25510 Tomball Parkway, Tomball, Texas, whereupon the roll was called of the members of the Board to-wit:

Roy P. Lackey	President
Tiffani C. Bishop	Vice President/Investment Officer
Sharon L. Cook	Secretary
Eric Daniel	Treasurer
Allison V. Dunn	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Consultants in attendance were: Mike Plunkett of Eagle Water Management, Inc. ("Operator"); Matthew Carpenter, P.E. and Kameron Pugh of IDS Engineering Group ("IDS" or "Engineer"); Randi Beck and Carol Morrison of Municipal Accounts and Consulting, L.P. ("MAC" or "Bookkeeper"); Kristen Scott of Bob Leared Interests Inc. ("Tax Assessor/Collector"); Andrew Dunn and Matthew Dunn of On-Site Protection, LLC ("On-Site"); Corporal Thomason and Sergeant Walton of the Harris County Precinct 4 Constable's Office ("HCCO"); Scott Eidman, attorney, and Mirna Croon, paralegal, of Johnson Petrov LLP ("JP" or "Attorney"); Matthew May of Best Trash ("BT"); and Rob Barnes, a resident of the District.

The President called the meeting to order at 6:36 p.m. and in accordance with the notice posted pursuant to law, the following business was transacted:

- I. **Public Comment.** There was no public comment.
- II. **Security Report.** Sergeant Walton presented to and reviewed with the Board the Security Report, a copy of which is attached hereto as Exhibit "A". Mr. A. Dunn discussed the recent report by KHOU Channel 11 according to which certain utility districts and homeowner associations were shortchanged on patrol time by the HCCO. Director Lackey then asked the Attorney to prepare a website notice informing residents that the District has a 100 percent contract with HCCO and is not affected by the issues reported by KHOU Channel 11.
- III. **General Business.**
 - A. **District's Website.** There were no matters to report.
 - B. **Emergency Operations and repairs to District Facilities.** There were no matters to report.
 - C. **Residential Recycling and Reuse of Texas ("RRRT") Monthly Recycling Report.** The Board reviewed the recycling report, a copy of which is attached hereto as

Exhibit "B". Director Bishop noted that some residents had expressed an interest in having another e-waste collection document destruction event. Director Dunn stated that she would contact RRRT to schedule an event.

- D. Best Trash report. The President recognized Mr. May who discussed BT services in the District. It was noted that no complaints have been received thus far.

[Mr. May departed the meeting.]

Tax Assessor/Collector's Report. Ms. Scott reviewed the Tax Assessor/Collector's Report for the month of January 2016, a copy of which is attached hereto as Exhibit "C". Ms. Scott reported that 95.963 % of the District's 2015 tax levy had been collected as of January 31, 2016.

Ms. Scott then discussed the Order Determining Ad Valorem Tax Exemptions, Order Authorizing Additional 20% Penalty on Delinquent Tax Accounts, and Resolution Authorizing Petition Challenging Appraisal Records, copies of which are attached hereto as Exhibit "C", "C-1", and "C-2".

Next, Ms. Scott reviewed correspondence from a resident requesting that the fees and penalties for 2015 delinquent taxes be waived. Discussion ensued after which upon motion by Director Daniel, seconded by Director Cook, after full discussion and with all Directors present voting aye, the Board authorized the Tax Collector to waive the penalties and interest on the account.

Upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board (i) approved the Tax Assessor/Collector's Report; (ii) authorized payment of checks numbered 1136 through 1147 from the Tax Account; (iii) approved the Order Determining Ad Valorem Tax Exemptions; (iv) approved the Order Authorizing Additional 20% Penalty on Delinquent Tax Accounts; and (v) approved the Resolution Authorizing Petition Challenging Appraisal Records.

- IV. **Bookkeeper's Report**. Ms. Beck reviewed the Bookkeeping Report, a copy of which is attached hereto as Exhibit "D".

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion, and with all Directors present voting aye, the Board voted to (i) approve the Bookkeeper's Report; (ii) authorize payment of Check Nos. 14046 through 14120, with the exception of Check No. 14098, from the Operating Fund, and (iii) authorize payment of Check No. 1677 from the Capital Projects Fund.

- V. **Engineer's Report**. There were no additional matters to report.

- VI. **Developer's Report**. There was no report.

- VII. **Executive Session**. Next, at 7:45 p.m., the President called an Executive Session, pursuant to Section 551.071 of the Open Meetings Act, to discuss matters of attorney-client

privilege. Only the Board members, Ms. Beck, Ms. Morrison, Mr. Eidman, and Ms. Croon were present during the executive session.

VIII. **Regular Session.** Upon motion by Director Cook, seconded by Director Lackey, the Board reconvened the meeting in Regular Session at 8:15 p.m.

IX. **Bookkeeping Report (continued).** Upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board approved Check No. 14098.

X. **Attorney's Report.**

A. **Minutes of February 4, 2016 Board meeting.** Upon motion by Director Cook, seconded by Director Daniel, after full discussion and with all Directors present voting aye, the Board approved the minutes of the February 4, 2016 Board meeting, as amended.

XI. **Adjournment.** With no additional matters before the Board, the Board adjourned the meeting at 8:20 p.m.

[EXECUTION PAGE FOLLOWS]

Passed and approved this 3rd day of March, 2016.


Secretary, Board of Directors

Exhibits:

- "A" Security Report
- "B" Recycling Report
- "C" Tax Assessor/Collector's Report
- "D" Order Determining Ad Valorem Tax Exemptions
- "E" Order Authorizing Additional 20% Penalty on Delinquent Tax Accounts
- "F" Resolution Authorizing Petition Challenging Appraisal Records,
- "G" Bookkeeper's Report