

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368

### Minutes of Meeting Monday, June 15, 2015

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 368 (the "District") met in special session, open to the public, at 12:00 p.m. on Monday, June 15, 2015 at the District's regular meeting place, Graceview Baptist Church, 25510 Tomball Parkway, Tomball, Texas, whereupon the roll was called of the members of the Board to-wit:

Roy P. Lackey	President
Tiffani C. Bishop	Vice President/Investment Officer
Sharon L. Cook	Secretary
Eric Daniel	Treasurer
Allison V. Dunn	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Consultants in attendance were: Mike Plunkett of Eagle Water Management, Inc. ("Operator"); Katherine Turner and Kay Townsley of Municipal Accounts and Consulting, L.P. ("MAC" or "Bookkeeper"); Debbie Arellano of Bob Leared Interests Inc. ("Tax Assessor/Collector"); Andrew Dunn of On-Site Protection, LLC ("On-Site"); Lieutenant Jolly of the Harris County Precinct 4 Constable's Office ("HCCO"); and Scott Eidman, attorney, and Mirna Croon, paralegal, of Johnson Petrov LLP ("JP" or "Attorney").

The President called the meeting to order at 12:05 p.m., and in accordance with the notice posted pursuant to law, the following business was transacted:

- I. **Public Comment.** There was no public comment.
- II. **Security Matters;**
  - A. **Law Enforcement Agreement.** Upon motion by Director Dunn, seconded by Director Cook, after full discussion and with all Directors present voting aye, the Board approved the First Amendment to the Law Enforcement Agreement, a copy of which is attached hereto as Exhibit "A".
  - B. **Security Report.** This matter was tabled until later in the meeting.
  - C. **Security System.** This matter was tabled until later in the meeting.
- III. **General Business.**
  - A. **Changes and Additions to District website.** There were no matters to report.
  - B. **Monthly Recycling Report.** There was no report.

IV. **Tax Assessor/Collector's Report.** The President recognized Ms. Arellano who presented and reviewed the Tax Assessor/Collector's Report for the month of May 2015, a copy of which is attached hereto as Exhibit "B". Ms. Arellano reported that 98.735% of the District's 2014 tax levy had been collected as of May 31, 2015.

Ms. Arellano then requested that the Board approve moving old personal property delinquent accounts to the uncollectible roll.

Next, Ms. Arellano reviewed a request from Goldbone Equity Series ("GES") to waive penalties and interest in connection with their 2014 taxes as the payment was made through an online bill pay service but never cleared the bank. GES has provided a proof for the online payment.

Discussion ensued after which upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board authorized the waiver of penalties and interest for GES in the amount of \$112.23.

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board (i) approved moving old personal property delinquent accounts to the uncollectible roll; (ii) approved the Tax Assessor/Collector's Report; and (iii) authorized payment of checks numbered 1081 through 1088 from the Tax Account.

V. **Engineer's Report.** There was no report.

VI. **Bookkeeper's Report.** Ms. Turner reviewed the Bookkeeping Report, a copy of which is attached hereto as Exhibit "C".

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion, and with all Directors present voting aye, the Board voted to (i) approve the Bookkeeper's Report; (ii) authorize payment of Check Nos. 13317 through 13395 from the Operating Fund, with the exception of meal reimbursement checks nos. 13394 and 13395, which were voided; (iii) authorize payment of Check No. 1670 from the Capital Projects Fund.

VII. **Emergency Operations and Repairs to District Facilities.** Mr. Plunkett first reported on numerous complaints from residents regarding garbage collection services provided by WCA Waste Corporation of Texas ("WCA"). It was reported that the garbage collection services have been running very late and several residents have reported that their trash had not been picked up.

[Director Daniel entered the meeting.]

Mr. Plunkett next reported on repairs needed at Booster Pump No. 2 at Water Plant No. 2. Mr. Plunkett stated that the repairs and the suction valve replacement would amount to approximately \$10,000.

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board authorized the booster pump repairs at a cost of \$10,000.

VIII. **Security Matters;**

- A. **Security Report.** Lieutenant Jolly presented to and reviewed with the Board the Security Report, a copy of which is attached hereto as Exhibit "D". Lieutenant Jolly reported that Sergeant Walton shall be joining the District on June 27, 2015.
- B. **Security System.** Mr. Dunn presented to and reviewed with the Board a proposal for an alarm system at Lift Station No. 5 and Storm Water Pump Station No. 3 on Coons Rd. in the amount of \$6,101.72. Upon motion by Director Cook, seconded by Director Bishop, after full discussion and with Director Dunn abstaining, the Board approved the alarm system proposal at a cost of \$6,101.72.

IX. **Attorney's Report.**

- A. **Real Estate matters.** There were no matters to report.
- B. **Approval of minutes of the June 4, 2015 Board meeting.** Upon motion by Director Dunn, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board approved the minutes of the June 4, 2015 Board meeting, as amended.

X. **Bookkeeping Report (continued).** Upon motion by Director Dunn, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board approved check no. 13400, which will be listed on the next Bookkeeping Report.

XI. **Adjournment.** With no additional matters before the Board, the Board adjourned the meeting at 1:23 p.m.

Passed and approved this 16<sup>th</sup> day of July, 2015.

  
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Secretary, Board of Directors

**Exhibits:**

- "A" Law Enforcement Agreement
- "B" Tax Assessor/Collector's Report
- "C" Bookkeeper's Report
- "D" Security Report