

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368

Minutes of Meeting Thursday, March 19, 2015

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 368 (the "District") met in regular session, open to the public, at 6:30 p.m. on Thursday, March 19, 2015 at the District's regular meeting place, Graceview Baptist Church, 25510 Tomball Parkway, Tomball, Texas, whereupon the roll was called of the members of the Board to-wit:

Roy P. Lackey	President
Tiffani C. Bishop	Vice President/Investment Officer
Sharon L. Cook	Secretary
Eric Daniel	Treasurer
Allison V. Dunn	Assistant Secretary

All members of the Board were present, except Director Daniel, thus constituting a quorum. Consultants in attendance were: Mike Plunkett of Eagle Water Management, Inc. ("Operator"); Katherine Turner of Municipal Accounts and Consulting, L.P. ("MAC" or "Bookkeeper"); Kristen Scott of Bob Leared Interests Inc. ("Tax Assessor/Collector"); Craig Rathmann of Rathmann and Associates L.P ("Financial Advisor"); Andrew Dunn of On-Site Protection, LLC ("On-Site"); Corporal Thomason and Deputy Amya of the Harris County Precinct 4 Constable's Office ("HCCO"); and Andrew P. Johnson, attorney, of Johnson Petrov LLP ("JP" or "Attorney"). Also present was David Woods, a resident of the District.

The President called the meeting to order at 6:40 p.m., and in accordance with the notice posted pursuant to law, the following business was transacted:

- I. **Public Comment.** There was no public comment.
- II. **Security Matters;**
 - A. **Security Report.** Corporal Thomason reviewed the Constable's security report for January 2015. Mr. Dunn next reported on crime statistics in the area and presented the On-Site security report, a copy of which is attached hereto as Exhibit "A". Mr. Dunn also presented the internet performance report for District facilities, a copy of which is attached to the On-Site security report.
- III. **General Business.**
 - A. **Emergency Operations and Repairs to District Facilities.** Mr. Plunkett reported on a root intrusion in the sewer line on the line segment between Twin Buttes Drive and White River noting that repairs will be made.
 - B. **Changes and Additions to District website.** There were no matters to report.

- C. Monthly Recycling Report. The Board reviewed the February recycling report prepared by Residential Recycling of Texas, a copy of which is attached hereto as Exhibit "B". Director Lackey stated that he received an anonymous report of a grease leak. Director Lackey reported that after checking with RRT, it was discovered that RRT picked up a box with oil which leaked when compacted.
- D. Authorize attendance at the Association of Water Board Directors ("AWBD") Summer Conference. Upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board approved the Directors' attendance at the AWBD Summer conference in Corpus Christi, Texas being held from June 18, 2015 to June 21, 2015.
- E. Review Directors Reimbursement Policy (the "Policy"). Mr. Johnson reviewed the Policy and pointed out limitations on expense reimbursements with the Board ahead of the AWBD Conference.

IV. Tax Assessor/Collector's Report. The President recognized Ms. Scott who presented and reviewed the Tax Assessor/Collector's Report for the month of February 2015, a copy of which is attached hereto as Exhibit "C". Ms. Scott reported that 95.509% of the District's 2014 tax levy had been collected as of February 28, 2015.

Ms. Scott also reviewed correspondence from Charito Loppay and Eric Daniel – both requesting a waiver of penalties and interest in connection with their 2014 taxes. Discussion ensued after which the Board agreed to take no action on the matter.

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion and with all Directors present voting aye, the Board (i) approved the Tax Assessor/Collector's Report; and (ii) authorized payment of checks numbered 1059 through 1065 from the Tax Account.

V. Engineer's Report. There were no matters to report.

VI. Bookkeeper's Report. Ms. Turner first reviewed the Bookkeeping Report, a copy of which is attached hereto as Exhibit "D". She also reviewed the draft budget for fiscal year ending May 31, 2016, a copy of which is attached to the Bookkeeper's Report.

Next, upon motion by Director Cook, seconded by Director Lackey, after full discussion, and with all Directors present voting aye, the Board voted to (i) approve the Bookkeeper's Report; and (ii) authorize payment of Check Nos. 13062 through 13138 from the Operating Fund; and (iii) authorize payment of Check No. 1667 from the Capital Projects Fund.

VII. Attorney's Report.

A. Real Estate matters update. There were no matters to report.

B. Approval of minutes of the March 10, 2015 Board meetings. Upon motion by Director Dunn, seconded by Director Cook, after full discussion and with all

Directors present voting aye, the Board approved the minutes of the March 10, 2015, as amended.

VIII. **Adjournment.** With no additional matters before the Board, the Board adjourned the meeting at 7:40 p.m.

Passed and approved this 2nd day of April, 2015.



Secretary, Board of Directors

Exhibits:

- "A" Security Report
- "B" Recycling Report
- "C" Tax Assessor/Collector's Report
- "D" Bookkeeper's Report